

Tenancy Application

TO BE COMPLETED BY EACH APPLICANT

Property Details

Address Of Rental Property Weekly Rent
 When can you take the property from? / / How long do you wish to take the property for?

Tenant Details

Name

 Phone
 Mobile
 Licence Version(5b)
 DOB / / **IMPORTANT!**
 Email
 Are you a NZ Citizen? ☐ YES ☐ NO
 Tenant Number

Contacts and References Section

By supplying referees, I agree to you contacting them.

PERSONAL

Personal referees

Name Phone Relationship
 Name Phone Relationship
 Name Phone Relationship
 Name Phone Relationship
 Name Phone Relationship

WINZ / WORK

Employer Phone Income P/W \$
 Contact Occupation
 Time With Employer Years Months
 Address
 WINZ No (if applicable) Income from WINZ P/W \$

ADDRESS / LANDLORD

Current Address and Landlord/Property Manager referee

Address
 Time At Address Years Months. Reason For Leaving
 Landlord Phone

Previous Address and Landlord/Property Manager referee

Address
 Time At Address Years Months. Reason For Leaving
 Landlord Phone

Applicant Requirements

Garaging - ☐ Car/s Bedrooms - ☐ Fencing - ☐ Fully ☐ Partially ☐ No Fencing
☐ Number of adults ☐ Number of children under 18 Ages / / / / /

Applicant History / Background

Have you ever had a **tenancy terminated** or **money deducted** from your bond or a **Tenancy Tribunal order against you**?

Have you ever been incarcerated? Please provide details

Do you have consumer finance?

How much do you owe to a Landlord/PM

Motor Vehicles - Will you be parking a motor vehicle on the property ☐ YES ☐ NO If yes how many?

Registered Owner	Make	Model	Colour	Registration	Finance Company

Chattels, Pets and Smokers

Do you have a pet? ☐ YES ☐ NO

Type

Smoking - Are any occupants smokers?

☐ YES ☐ NO

In the event of an emergency who should we contact?

Age - If you're under 18, are you married?

☐ YES ☐ NO

Name

Do you own any chattels?

Phone

Relation

Fridge, whiteware, beds etc.

Total Value

Letting Fee - If you enter a tenancy agreement with us, we will charge you weeks rent plus GST as a letting fee.

How did you hear about us? - ☐ Internet ☐ Radio ☐ Referral ☐ Newspaper ☐ Other

Required Services Powered by **Movinghub™**

Get connected quickly at your new home. We will call you to organise your move.

☐ Electricity

☐ LPG

☐ Insurance

☐ Removals

☐ Storage

☐ Home Clean

☐ Locksmiths

☐ Garden

☐ Natural Gas

☐ Broadband

☐ Pay TV

☐ Packing

☐ Carpet Clean

☐ Truck Hire

☐ Maintenance

☐ Home Tech



Notes

Applicants Consents - I agree to the collection, use and disclosure of my personal information for the following purposes, and warrant that I have supplied all information on this form freely, including my drivers license details and passport details. I agree that any information found through any third party databases that relates to me can also be used for the purposes outlined in this application. **Recipient of information** - The information is provided by you to the Owner/Landlord/Agent/Property Manager.

Purpose - The purpose for the collection of my information is: To perform background checks, reference checks and credit checks through the Centrix and Veda credit bureau's to assess if I am the best applicant on merit. I consent that my personal information including debts may be discussed with any personal or work referees. To add my information to any background, reference and credit checking database. To allow the Landlord to add a review to a tenancy review database that can be then viewed by other companies and/or Landlords. To check the Ministry of Justice fines, Tenancy Tribunal, District Court, High Court, Court of Appeal, Supreme Court, Department of Parole, and New Zealand Police databases. For debt collection purposes. To check the Personal Properties Securities Register. To verify my passport, citizenship, birth certificate details via the Department of Internal Affairs. To check if my vehicle is stolen. To check and update a credit bureau. To check whether I am politically significant. To update the Tenantcheck system. If you indicate that you would like MovingHub™ or other move in services to contact you, your contact and credit information will be passed onto them for the purpose of offering and facilitating a moving service. The property manager may receive a commission from Movinghub if you choose to use this service.

Information Provided - The information provided on this form and any information found through the background check, reference check and credit checking process may be passed onto an agent and entered into third party databases. Subscribers to the databases will have access to my information and use that information for the purpose of credit reporting or for any other lawful purpose including debt collection. I agree that I have been advised that I have the right to see the information that you hold about me, and to have any information held corrected if it is in error. I confirm the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993. I agree that if I enter a tenancy agreement then this application will form part of the tenancy agreement. I agree to pay a letting fee upon entering the premises.

Signature of Applicant _____

Date / /