

TENANCY APPLICATION

In order for this application to be considered, please ensure this form is **completed on both sides & signed**

APPLICANT 1 DETAILS

Full Name(s):	Male/Female	DOB: / /
Hm No:	Bus No:	Mob No:
Email:		
Current address:	Tenanted/Owned	
How long have you lived there: Years	Months	Rent per week \$
Please state why you are leaving this address:		
Occupation:	WINZ No:	Contact:
Employer:	Weekly Income: \$	
Drivers Licence No:	Version No:	Passport No:
Vehicle: Make	Model	Rego No:

NEXT OF KIN

Full Name(s):	Male/Female	DOB: / /
Hm No:	Bus No:	Mob No:
Email:		
Current address:		

APPLICANT 2 DETAILS

Full Name(s):	Male/Female	DOB: / /
Hm No:	Bus No:	Mob No:
Email:		
Current address:	Tenanted/Owned	
How long have you lived there: Years	Months	Rent per week \$
Please state why you are leaving this address:		
Occupation:	WINZ No:	Contact:
Employer:	Weekly Income: \$	
Drivers Licence No:	Version No:	Passport No:
Vehicle: Make	Model	Rego No:

NEXT OF KIN

Full Name(s):	Male/Female	DOB: / /
Hm No:	Bus No:	Mob No:
Email:		
Current address:		

CURRENT LANDLORD'S DETAILS

Full Name(s):	Home No:	Mob No:
Email:	Time lived at property:	
May this landlord be contacted for a reference: Yes/No (please circle one)		

PREVIOUS LANDLORD'S DETAILS

Full Name(s):	Home No:	Mob No:
Email:	Time lived at property:	
May this landlord be contacted for a reference: Yes/No (please circle one)		

DETAILS OF OTHERS TO OCCUPY THE PREMISES

Name:	DOB:	Relationship:
Name:	DOB:	Relationship:
Name:	DOB:	Relationship:
Name:	DOB:	Relationship:

Smoker: Yes/No (please circle one)

Pets: Yes/No (please circle one)

Details:

I agree to the collection, use and disclosure of my personal information for the following purposes:

- * Checking any of the details contained in this application form with third parties including any tenant information database and the New Zealand Transport Authority.
- * Making enquiries with third parties in relation to my creditworthiness, including any credit reporting agency.
- * Placing any of the information regarding my identity supplied on this application form on a national database.
- * Using any of the information contained on any Tenancy Tribunal Order to assist the enforcement of any unsatisfied Money Order made against me by listing details of the order on an online national database
- * Using any of the information on this application form to assist in the enforcement of any unsatisfied Order made against me by the Tenancy Tribunal
- * Debt recovery purposes including appointing an agent to collect any outstanding debts and listing defaults with any credit reporting agency
- * Checking the Ministry of Justice fines database. This may be undertaken by a credit reporting agency on our behalf which will require my personal information to be collected by and disclosed to the credit reporting agency

I understand that any credit reporting agency to whom you may disclose my personal information may:

- * Hold that information on their credit reporting database;
- * Use that information for the purpose of credit reporting or for any other lawful purpose;
- * Disclose that information to their subscribers for the purpose of credit checking, debt collection or any other lawful purpose

I understand that if I have provided to you driver licence information that the provision of this information is voluntary

I confirm the information in this form is true and correct and that I have read the Cautions under the Privacy Act 1993

I agree that if I enter a tenancy agreement then this application form will form part of the tenancy agreement.

Cautions provided pursuant to the Privacy Act 1993 and other information before applying for a residential tenancy

I also agree to pay letting fee on signing the tenancy agreement

In terms of the Privacy Act 1993 you are given notice that:

- * Requests information - this application form asks you to provide personal information; and
- * Purpose of collection - the information collected on this form is required so that the landlord is better able to assess whether you would be the best application on merit for the tenancy and to record limited information contained in the application form on a web-based database. The limited information concerns your identity and your last know address. This information is required to assist the landlord in locating you to enforce any unsatisfied money order made by the Tenancy Tribunal.
- * Recipient of information - the information is provided by you to the Owner/Landlord/Agent/Property Manager
- * Sight information - I/We advise you that you have the right to see the information I/We hold about you
- * Correct information - to correct that information if it is incorrect in accordance with the Privacy Act 1993
- * Holding information - if you do not enter a tenancy agreement with the landlord referred to on this application form, the application form will be destroyed
- * Use of information - you are advised that some information relating to your identity and last know address may be supplied to a national web-based database

Other information drawn to your attention:

By completing this form you evidence the fact that you are applying to rent a residential house/flat/apartment, and;

You are further advised that: if you do not supply all the information requested (other than the driver licence information) in this application form, you may not be considered as the best application for the rental property or properties available

Signed Applicant 1:	Date:
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Signed Applicant 2:	Date:
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