

**Ray White Sippy Downs**  
p: 07 5354 6002 f: 07 5456 4700  
e: rentals.sippydowns@raywhite.com

## Maintenance Request Form

Property Address \_\_\_\_\_ Date:     /     /

Tenant Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

The following maintenance items require attention (*Please be specific and provide full details of the maintenance issue*)

1.	
2.	
3.	
	<i>If repair is for an appliance please complete below:</i> Make:                      Brand:                      Model:                      Gas / Electric

- I authorise contractors to use keys held by Ray White to gain access to the property, without the need for further notice to me.
- I do not authorise contractors to use keys to gain access to the property, please contact me to arrange access.

I acknowledge that my contact information may be provided to either the contractors engaged by Ray White or the owner of the property to facilitate contact in order to carry out the repairs.

Tenant Name	Signature	Date
_____	_____	_____