

The RayWhite logo is positioned in the top right corner of the page. It consists of a solid yellow square with the brand name "RayWhite" written in a bold, italicized, grey sans-serif font at the bottom right of the square.

RayWhite

Tenancy Application Form

Ray White Springwood

P 07 3137 9790

E springwood.qld@raywhite.com

A 24/34 Fitzgerald Avenue, Springwood QLD 4127

Ray White Springwood

Who are we?

This information is being collected by HOLLYREX PTY LTD. TRADING AS RAY WHITE SPRINGWOOD REAL ESTATE at Shop 24/34 Fitzgerald Avenue, Springwood 4127.

Email springwood.qld@raywhite.com

Phone (07) 3137 9790

Our complete privacy policy can be found at raywhite.com/franchise-privacy-policy

Privacy Policy

Ray White is an independently owned and operated business. Our complete privacy policy can be found on our website. If you believe that your privacy has been breached, please contact us using the above contact details and provide details of the incident so that we can investigate it. Our procedure for investigating and dealing with privacy breaches is set out in our current complaints handling procedures.

We collect your personal information in this form to assess your application or a residential tenant. You also consent to us using your information for the purposes of direct marketing, business research and customer satisfaction enquiries. We may need to collect information about you from your current and previous landlords and letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the owner's insurers. We may also send personal information about you to the owners of any other property at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer or the contact details on our website.

If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

Consent

I, the applicant, acknowledge that I have read the Privacy Statement and the Privacy Policy of Ray White. I authorise Ray White and the Agent to collect information about me from:

1. My current and previous letting agents, landlords, current and previous employers
2. My personal referees
3. Ray White may use one or more of the following residential tenancy databases (RTDs) to check my tenancy history for the purpose of deciding whether the landlord should enter into a tenancy agreement with me:

- a. The landlord or Agent may use:
NTD 1300 563 826 ntd.net.au
TICA 1902 220 346 tica.com.au
RPDATA 1300 734 318 rpdata.com
Price Finder 1300 665 177 pricefinder.com.au
Barclay MIS 1300 883 916 barclaysmis.com.au
TRA 02 9363 9244 tradingreference.com

- b. You may contact an RTD about personal information held about you by using the contact details provided above.

4. Personal information collected about me to the owner of the property even if the owner is a resident outside of Australia.
5. Personal information collected about me to any third parties - valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases to which it is reasonably necessary to disclose in relation to the tenancy agreement.

As your information may be emailed or stored in the cloud we cannot ensure that overseas recipients to whom your information is disclosed will not breach the Australian Privacy Principles in relation to your information. Acknowledging that this is so, you consent to your information being emailed and stored in the cloud.

I consent to Ray White disclosing confirmation details (including NMI, MIRN and telephone number) to the utility service provider and the Agent. I acknowledge that Ray White Home Now, Ray White and the Agent do not accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that Ray White Home Now, Ray White and the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the connection of a utility service. I also acknowledge, while there is no charge to me for the Ray White Home Now service; normal service provider fees or bonds may apply for which I am responsible.

ACKNOWLEDGEMENT

I, the Applicant-

Acknowledge that my personal contents insurance is not covered under any Lessor insurance policy's and understand that it is my responsibility to insure my own personal belongings.

Acknowledge and accept that this application is subject to the approval of the owner and if this application is denied, the Agent is not legally obliged to provide reasons as to why. Acknowledge that the Lessor and Applicant are bound by this agreement immediately upon communication of either the lessor or agent's acceptance of the application.

Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the *Electronic Transactions (Queensland) Act 2011 (QLD)* and the *Electronic Transactions Act 999 (Cth)*.

Declare that the above information is true and correct and that I have supplied it of my owner free will.

Declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

NAME _____

SIGNATURE _____

DATE _____

LEASE DETAILS

Street address			
Suburb			
Lease term	years	months	
Lease commencement date			
Rent \$	Per week		
Number of occupants	Adults	Children	
Names & ages of children			
Names of all other occupants			
Pets	Yes	No	Type
			Number
Pet breed			
Number of vehicles - Car	Truck	Motorbike	
Caravan	Trailer	Boat	Other

PERSONAL DETAILS

Given name(s)		
Surname		
Mobile		
Work phone		
Email		
Date of birth		
Smoker	Yes	No

EMERGENCY CONTACT DETAILS

Name	
Relationship	
Mobile	
Work phone	
Email	
Address	
Suburb	Post code

Ray White Springwood
P 07 3137 9790
E springwood.qld@raywhite.com
A 24/34 Fitzgerald Ave, Springwood 4127

CURRENT TENANCY DETAILS

Street address		
Suburb	Post code	
Time at property	years	months
Rent paid \$	per week	
Reason for leaving		
Name of Landlord/Agent		
Landlord/Agent Phone		
Landlord/Agent Email		

PREVIOUS TENANCY DETAILS

Street address		
Suburb	Post code	
Time at property	years	months
Rent paid \$	per week	
Reason for leaving		
Name of Landlord/Agent		
Landlord/Agent Phone		
Landlord/Agent Email		

PERSONAL REFERENCE - Do not list relatives, another applicant or partner. Provide business hours contact numbers.

Reference name	
Relationship	
Phone	
Email	

PERSONAL REFERENCE - Do not list relatives, another applicant or partner. Provide business hours contact numbers.

Reference name	
Relationship	
Phone	
Email	

PROFESSIONAL REFERENCE

Reference name	
Relationship	
Phone	
Email	

CURRENT EMPLOYMENT DETAILS

Position held			
Length of employment	years	months	
Employment income \$	weekly	annually	
Employment status	Casual	Part time	Full time Contract
Business name			
Street address			
Suburb		Post code	
Contact name (HR department)			
Contact phone (HR dept)			
Contact email (HR dept)			

IF SELF EMPLOYED PLEASE COMPLETE

Company name			
Business type			
Business address			
Suburb		Post code	
ABN			
Employment income \$	weekly	annually	
Accountant name			
Accountant phone			
Accountant email			
Accountant address			
Suburb		Post code	

STUDENT DETAILS

Name of institution			
Name of course			
Course type	Full time	Part time	Online
Scholarship details			

CENTRELINK PAYMENTS

Description of payments
Payment amount per fortnight \$

ADDITIONAL INCOME

Income source			
Additional income \$	weekly	annually	

SUPPORTING DOCUMENTS

<input type="checkbox"/> Photo ID - Drivers Licence , 18+ card, Passport
<input type="checkbox"/> Current Electricity, phone or bank statement
<input type="checkbox"/> 2 x most recent payslips, centrelink statements
<input type="checkbox"/> If self employed - bank statement, tax return
<input type="checkbox"/> If current owner occupier - copy of Rates Notice

PAYMENT DECLARATION

If approved, future rent payments will be paid via Ailo.

I, the Applicant, hereby offer to rent the property from the Owner under a lease to be prepared by the Agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts upon signing a Tenancy Agreement -

Rent amount \$	per week
First 2 weeks rent in advance \$	
Rental Bond (4 weeks rent) \$	
TOTAL	\$
Signature	Date

WHAT NEXT?

Return your completed application and supporting documents to springwood.qld@raywhite.com

Your application will be processed by our office. It generally takes 1-2 business days to complete this. Once processed, details of your application will be provided to the owners of the property for their instruction.

If successful, you will be asked to secure the property by signing a General Tenancy Agreement and paying the first 2 weeks rent within 24 hours of being approved. Until this is completed the property will remain on the market and we will continue to hold Open Homes and process other applications.

Bond is required to be paid, and cleared, prior to any keys being provided.