

Residential Application Form

For your application to be processed you must answer all questions (including the reverse side).

A. AGENT DETAILS

RAY WHITE LANGWARRIN

Address: 230 Frankston-Cranbourne Road, Shop 5b
Gateway Village S/Centre, Langwarrin VIC 3910

Phone: (03) 9776 7886 **Fax:** (03) 9776 7887

Email: langwarrin.vic@raywhite.com

Property Manager:

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2. Lease commencement date?

 Day Month Year

3. Lease term?

 Years Months

4. Property rental

per calendar month

5. How many people will usually occupy the property?

 Adults Children Ages _____

6. Names of other applicants _____

7. Car Registration

8. Do you have any pets? YES NO

Breed/Type/Age Council Registration Number

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

9. Have you inspected this property? YES NO

C. PERSONAL DETAILS

9. Please give your details

 Mr Ms Miss Mrs Other
 Surname Given name/s

Date of birth

Driver's licence number

Driver's licence expiry

Driver's licence state

Passport number

Passport country

10. Please provide your contact details

Home phone number

Mobile phone number

Work phone number

Email address

D. UTILITY CONNECTIONS

Telephone: 1300 400 600
Fax: 1300 326 468
www.yourporter.com.au

YourPorter is a FREE service connecting utilities and other services.

If the Agent approves this application, YourPorter will connect your water for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- | | | |
|---|--|---|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input checked="" type="checkbox"/> Water |
| <input type="checkbox"/> Telephone | <input type="checkbox"/> Pay TV | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Home & Contents | <input type="checkbox"/> Health Insurance |
| <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Home Loans | |

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature:

Date:

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants such as NTD or TICA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting;

- NTD: 1300 563 826
- TICA: 1902 220 346

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organizations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts and Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database Phone 1300 563 826 – Email info@ntd.com.au)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

We hope this information is of value to you. If there is anything we can do to make the 'moving in' process easier for you, please let us know. It is our aim to provide you with every assistance possible to ensure that your association with this office is an enjoyable one.

- I have acknowledged that I have read and understood the Privacy Act 1988: APP privacy policy for applications for a residential tenancy.

Signature

Date

OFFICE USE ONLY

Application received: Date / / Time :

- Application submitted to On The Move (if required)
- Transfer or New Applicant
- Supporting documents received
- Privacy statement signed
- Tenant informed / Landlord informed
- Landlord approved

F. APPLICANT HISTORY

11. What is your current address?

Postcode

12. How long have you lived at your current address?

		Years			Months
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13. Please tell us about this residential address

Name of landlord Agent Private

Landlord/agent's phone number	\$	Weekly rent
Reason for leaving this address?		

14. What was your previous residential address?

Postcode

15. How long did you live at this address?

		Years			Months
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16. Please give us further information about this residential address

Name of landlord or agent

Landlord/agent's phone number	\$	Weekly rent
Was bond refunded in full?	If NO why not?	
<input type="checkbox"/> YES <input type="checkbox"/> NO		

G. EMPLOYMENT HISTORY

17. Please provide your employment details with proof of income (eg. payslip, bank statement, centrelink statement)

What is your occupation?

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What is the nature of your employment?
(FULL TIME / PART TIME / CASUAL)

Employer's name (inc. accountant if self employed or institution if a student)

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Employer's address

Postcode

Contact name

Phone number

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Length of employment

		Years			Months
--	--	-------	--	--	--------

\$ Weekly income

\$ Other income

H. PREVIOUS EMPLOYMENT DETAILS

18. Please provide your employment details

Occupation?

--

Employer's name

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Length of employment

		Years			Months
--	--	-------	--	--	--------

Contact name

Phone number

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I. CENTRELINK BENEFITS

19. Type

\$ Per Week	\$	Per Month

J. CONTACTS / REFERENCES

20. Please provide next of kin details (not living with you)

Surname	Given name/s
Relationship to you	Phone number

21. Please provide two personal referee (not related to you)

1. Surname	Given name/s
Relationship to you	Phone number
2. Surname	Given name/s
Relationship to you	Phone number

K. IF STUDENT PLEASE COMPLETE

22. Place of Study

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Course being undertaken

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Course Length

Enrolment Number

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Campus Contact Phone

Course Co-ordinator Phone

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Parent's Name

Parent's phone number

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Parent's Address Overseas

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\$ Income

DISCLAIMER**I confirm the following:** During my inspection of the property, I found it to be in a relatively clean condition

OR

 I believe the following items should be attended to prior to my tenancy commencing.

I acknowledge that these items are subject to the owners approval

PLEASE NOTE

Initial payments must be made by bank cheque, money order or direct deposit into nominated trust account within 24 hours after approval of application. No personal cheques or cash accepted for rent or bond. Keys will not be handed over until the lease agreement has been signed by all applicants and first month rent and Bond has been paid. This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

 I have read and agree to the above.**L. PLEASE PROVIDE US WITH 100 POINTS OF I.D. PLUS PROOF OF INCOME**

Minimum of 100 points must be provided. Please tick what you are providing.

- | | |
|---|-----------|
| <input type="checkbox"/> Driver's licence / Passport | 50 Points |
| <input type="checkbox"/> Last four rent receipts | 30 Points |
| <input type="checkbox"/> Birth Certificate | 30 Points |
| <input type="checkbox"/> References from previous landlords | 20 Points |
| <input type="checkbox"/> Concession / Pension Card | 10 Points |