

# Ray White Inverell Tenancy Application Form

RayWhite.

Date Received:

Applicant Name:

Property:

5/121 Byron Street,

Inverell NSW 2360

P: 02 6722 3000

E: rentals.ruralinverell@raywhite.com

## SUPPORTING DOCUMENTS

<b>Mandatory Identification</b> Please Attach ONE Document from each section with completed application form	<b>Attached</b>
Photo ID - (Drivers Licence, Passport or Proof of age card)	
Document Depicting Current Full Name and Address Details (Bank, Electricity, Phone, Rates or Water Notice or Car Registration)	
Medicare or Bank Card Birth Certificate	
Proof of Income – Last 3 payslips / Centrelink Statement Account and Statement Advising Income and Projections (if self-employed)	

## APPLICATION CHECKLIST

<b>Please Read Each Item</b>	<b>Please Tick</b>
I have attended a showing of the property I am applying for and agree to take the property as is.	
I have provided photocopies of my 100 points of identification and proof of income.	
I have submitted an application for each Adult (18 Years +) intending to reside at the property	
I have completed the 'Application for Pet Approval' (if necessary)	
I accept that all information provide is true and correct to the best of my knowledge and understand that any false information will jeopardise this application and any subsequent applications.	
I accept that Ray White Inverell have a zero tolerance for monies outstanding.	
I accept that it is my responsibility to provide all documentation supporting my application & I understand that incomplete applications will not be processed.	
I understand that my application may take up to 5 business days to process.	
I understand on approval of my application a 1-week non-refundable holding deposit will be required within 48 Hours to secure the property. Failure to make payment may result in the property going to another applicant.	
I understand that a total of 2 weeks advance rent and a 4-week bond payment is required PRIOR to the lease sign up and receiving the keys.	
I understand that it may be my responsibility to pay for my water consumption at the property I am applying for.	
I understand and accept that if this application is rejected, the agent is not legally obligated to give reason for the rejection	

**I Have Read & Understood the Above Conditions.**

<b>Signature</b>		<b>Date:</b>
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**RayWhite.**

<b>Property Address</b>		<h3 style="text-align: center; margin: 0;">PRIVACY CONSENT</h3> <p>I, the Applicant, acknowledge that I have read this Privacy Notice. I authorise Ray White Real Estate to collect information about me from my previous letting agents and/or landlords, my business, character and personal referees, any tenancy default database which may contain personal information about me. I also authorise Ray White Real Estate to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Barclay MIS Debt Collection. I authorise Ray White Real Estate to disclose the personal information it collects about me to the owner of the property even if the owner is resident outside of Australia and to any third. If you do not complete this form or do not sign the consent, then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected. Our complete privacy policy can be found at <a href="http://www.raywhite.com/franchisee-privacy-policy">www.raywhite.com/franchisee-privacy-policy</a>. By providing your details to our team, you consent to the terms contained in this notice and acknowledge that this notice has been brought to your attention.</p>
<b>Name</b>		
<b>Previous Name</b> <small>(If Applicable)</small>		
<b>Date of Birth</b>		
<b>Mobile</b>		
<b>Phone (H)</b>		
<b>Email</b>		

**I Have Read & Understood the Privacy Consent of This Application**

<b>Signature</b>	<b>Date:</b> /     /
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## Address Information

<b>Current Address:</b>				
<b>Period of Occupancy:</b>	<b>Situation</b> <small>(Please Circle)</small>	Renting	Owned	Boarding     Other:
<b>Rent Amount: \$</b>	<b>Reason for Leaving:</b>			
<b>Landlord/Agent:</b>			<b>Phone:</b>	
<b>Are you currently on notice to leave?</b>	No	Yes	<b>Reason:</b>	
<b>Are you currently in debt to the landlord or agent?</b>	No	Yes	<b>Reason:</b>	

<b>Previous Address:</b>				
<b>Period of Occupancy:</b>	<b>Situation</b> <small>(Please Circle)</small>	Renting	Owned	Boarding     Other:
<b>Rent Amount: \$</b>	<b>Reason for Leaving:</b>			
<b>Landlord/Agent:</b>			<b>Phone:</b>	
<b>Was your bond refunded in full?</b>	No	Yes	<b>Reason:</b>	
<b>Have you ever been given notice to leave or been evicted from any property in your name?</b>	No	Yes	<b>Reason:</b>	
<b>Are you currently in debt to <b>ANY</b> landlord or agent?</b>	No	Yes	<b>Reason:</b>	

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## Occupation / Income Information

Current Occupation & Employer:				
Employer Details:	Employment Status:	Full Time	Part Time	Casual
(Please Circle)				
Duration of Employment:	Net Wage:			
If Employed For Less Than 2 Months – Provide Previous Employer Details				
Previous Employer:	Net Wage:			
Centrelink Income Information				
Centrelink CRN:	Fortnightly/Weekly Income:			

## Property Details

Proposed Lease Commencement Date:	Are you seeking a bond loan?	No	Yes
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## References

All References MUST NOT be a relative.

Name:	Phone:	Relationship:
Name:	Phone:	Relationship:

## Next of Kin

MUST NOT be living with the applicant at the address they are applying for.

#1 Name:	Phone:	Relationship:
Address:		
#2 Name:	Phone:	Relationship:
Address:		

## Occupants

Please List ALL occupants that will be residing at the premise. (Including Dependants)

Name	Date of birth

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## Personal Information

Are you a smoker? (I acknowledge that smoking is strictly outside the premises)	No	Yes
Will the premises be used for business purposes?	No	Yes

## Vehicle Information

Number of vehicles:	Model:	Rego Number:
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## Pets

### Application for pet approval

**This is an initial request and DOES NOT Infer Acceptance**

ALL LEASES WITH RAY WHITE INVERELL ARE WITH PETS NOMINATED AS "STRICTLY OUTSIDE" AT ALL TIMES

**WE REQUIRE YOU TO PLEASE ATTACH A PHOTO OF YOUR PET/S**

Pet Type:	Breed:	Age:	Photo Attached Y / N
Pet Type:	Breed:	Age:	Photo Attached Y / N
Pet Type:	Breed:	Age:	Photo Attached Y / N
Pet Type:	Breed:	Age:	Photo Attached Y / N

The Owner reserves the right to decline this application without providing a reason.

Should the Owner approve the pet/s, any damages caused by the animal's is the responsibility of the Tenant's and must be rectified immediately

- The pet/s must be flea treated as required and an annual flea spray of the property must be carried out at the Tenant's expense
- The pet/s must be registered with the local Council authority if applicable
- The pet/s must not become a nuisance to any neighbours or cause discomfort to others
- All pet/s waste must be removed from the property on a regular basis

Should the above terms and conditions not be followed, the Owner reserves the right to ask that the pet/s be removed from the property immediately

**I have read & understood the above Conditions of this Pet agreement.**

Signature		Date	
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