

Please return ALL 3 pages of your completed application form to Ray White Henley Beach

206A Military Road, Henley Beach Phone: 8235 9822 Fax: 8235 9322

Chloe: 0417 426 879 Kelly: 0421 553 849 Alisha 0451 148 237 Sharon 0416 106 869


Email: [chloe.morrison@raywhite.com](mailto:chloe.morrison@raywhite.com) or [kelly.garrard@raywhite.com](mailto:kelly.garrard@raywhite.com) or  
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RayWhite

# APPLICATION FOR RESIDENTIAL TENANCY

Address of Property:

## TENANCY DETAILS

Property Rental	\$ per week OR \$ per month
First payment of two weeks rent in advance:	\$
Bond (equivalent 4 weeks bond up to \$800, 6 weeks bond for \$800+) 	\$
TOTAL (payable before possession of the property)	\$
Preferred term of tenancy <input type="checkbox"/> 12 months <input type="checkbox"/> 6 months <input type="checkbox"/> Other:	Preferred start date: / /
Number of occupants: Adults Children	
Pets: Details	

## APPLICANT ONE

## APPLICANT TWO

Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/>
Given Name/s Surname	Given Name/s Surname
What is your current address?	What is your current address?
Date of Birth Car registration no. & State	Date of Birth Car registration no. & State
Drivers licence/Passport No. Licence state/Passport county Expiry Date	Drivers licence/Passport No. Licence state/Passport county Expiry Date
Pension/Medicare No. (if applicable) Pension type (if applicable)	Pension/Medicare No. (if applicable) Pension type (if applicable)
Home Phone Number Mobile Phone Number	Home Phone Number Mobile Phone Number
Work Phone Number Email Address	Work Phone Number Email Address

## CURRENT RENTAL HISTORY

How long have you lived at your current address?	How long have you lived at your current address?
Years Months	Years Months
Name of landlord or agent (Please tell us about this rented property?)	Name of landlord or agent (Please tell us about this rented property?)
Landlord/agents phone number Weekly rent paid	Landlord/agents phone number Weekly rent paid
\$	\$
Why are you leaving this address?	Why are you leaving this address?

## PREVIOUS RENTAL HISTORY

What was your previous residential address?	What was your previous residential address?
How long did you live at this address?	How long did you live at this address?
Years Months	Years Months
Name of landlord or agent (Please tell us about this rented property?)	Name of landlord or agent (Please tell us about this rented property?)
Landlord/agents phone number Weekly rent paid	Landlord/agents phone number Weekly rent paid
\$	\$
Why did you leave this address?	Why did you leave this address?

## EMPLOYMENT HISTORY/INCOME INFORMATION

Employers Name (inc accountant if self employed or institution if student?)			Employers Name (inc accountant if self employed or institution if student?)		
Position Held			Position Held		
Address			Address		
Contact Name	Phone Number		Contact Name	Phone Number	
Length of Employment	Years	Months	Length of Employment	Years	Months
Income per week:	\$		Income per week:	\$	
Other income per week:	\$		Other income per week:	\$	
Weekly Centrelink benefit:	\$		Weekly Centrelink benefit:	\$	
TOTAL weekly income:	\$		TOTAL weekly income:	\$	

## ADDITIONAL REFEREE (not related to you)

Given Name/s	Surname	Given Name/s	Surname
Home Number	Mobile/Work Number	Home Number	Mobile/Work Number
Relationship to you		Relationship to you	

## NEXT OF KIN DETAILS/EMERGENCY CONTACT PERSON (not residing with you)

Given Name/s	Surname	Given Name/s	Surname
Home Number	Mobile/Work Number	Home Number	Mobile/Work Number
Relationship to you		Relationship to you	

## UTILITY CONNECTIONS This is a FREE service that connects all your utilities

**myconnect**

MyConnect is an easy to use, free service for tenants connecting your Electricity, Gas, Telephone, Internet and Pay TV. We work with a wide range of service providers so we can help you find the best option to suit your needs.

www.myconnect.com.au  
enquiry@myconnect.com.au

**FX:** 1300 854 479  
**PH:** 1300 854 478

- Receive great rates and substantial savings on bonds and connection fees
- Choose no minimum term agreements so you're not locked in
- Don't spend hours doing it yourself - let us connect you in one quick phone call!

Please tick the utilities required: (We will contact you by phone within 24 hours to confirm your choices)

☐ Electricity

☐ AGL ☐ Energy Australia  
☐ Origin ☐ Other:

☐ Gas

☐ AGL ☐ Energy Australia  
☐ Origin ☐ Other:

☐ Telephone

☐ Telstra ☐ TPG  
☐ Optus ☐ iinet

☐ Internet

☐ Telstra ☐ TPG  
☐ Optus ☐ iinet

☐ Pay TV

New Property Address \_\_\_\_\_

Move in Date: \_\_\_\_\_ Connection Date: \_\_\_\_\_

The Main Electricity switch must be in the 'OFF' position between 7 am and 6 pm on the day of connection.



☐ Tick here to opt out

## IMPORTANT THINGS YOU NEED TO KNOW BEFORE SUBMITTING YOUR APPLICATION

Please ensure you have personally viewed the property you are applying for.

Any person intending to live in the premises who is over the age of 18 MUST complete an application form regardless of employment status.

Each person MUST also supply copies of the following ID documents to support their application:

Photo ID (eg Driver's License, Passport, Proof of Age)	Bank Statement (last 30 days)	Medicare Card
Utility Bill (eg Phone, Electricity, Registration)	3 recent pay slips	Centrelink payment verification

Unfortunately, we are unable to process your application if copies of the identification as listed above have not been supplied.

## SUCCESSFUL APPLICATIONS

You will receive a call from our office to offer you the property

You will be required to pay the first 2 weeks rent and equivalent bond in full (4 weeks if rent is \$250 or less per week. 6 weeks if rent is \$251 or more per week), immediately following acceptance via EFT payment

You are responsible for the connection of the electricity, gas, internet and telephone at the property or this can be arranged via Direct Connect, if you have selected this option on your application

Under the Terms and Conditions of the Tenancy Agreement, you will be liable for all water usage and supply charges pertaining to the property as per SA Water calculations. Costs to be calculated on a daily basis.

## PRIVACY STATEMENT

The agent uses personal information collected from you to act as the agent and to perform its obligations as an agent. The Agent may disclose information to other parties such as its client, to potential purchasers of the property, or the clients of the Agent both existing and potential, as well as to tradespeople, strata corporations, government and statutory bodies and to other parties as required by law. The Agent will only disclose information in this way to other parties as required to perform their duties for the purposes specified above or as otherwise allowed under the Privacy Act 1988. If you would like to access this information you can do so by contacting the Agent at the address and contact numbers on this application form. You can correct any information if it is inaccurate, incomplete or out-of-date. Real estate and tax law required some of this information to be collected.

## DECLARATION

I authorise the Agent to obtain personal information from the owner or the Agent of my current or previous residences, my personal referees for this application, my current and past employers, and any person who maintains any record, listing or database of defaults by tenants; in addition to authorising each of those persons providing requested personal information about me to the Agent.

I/We hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the Landlord I/We agree to enter into a Residential Tenancy Agreement.

I/We declare that all information contained in this application is true and correct and given of my/our own free will.

I/We declare that I/We have inspected the premises and am not bankrupt.

The applicant/s acknowledge:

This application is subject to the approval of the Owner/Landlord.

That the Landlord's insurance will not cover the Tenant's contents and it is advised that the Tenant should obtain contents and public liability insurance.

That upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the Tenant/s choose not to proceed, the agent will begin procedures to re-let the property and will choose to recover costs incurred from the re-letting as set down by the Residential Tenancies Act 1995.

### SIGNATURE APPLICANT ONE

\_\_\_\_\_  
Date:        /        /

### PRINT FULL NAME

\_\_\_\_\_

### SIGNATURE APPLICANT TWO

\_\_\_\_\_  
Date:        /        /

### PRINT FULL NAME

\_\_\_\_\_

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Email: [chloe.morrison@raywhite.com](mailto:chloe.morrison@raywhite.com) or [kelly.garrard@raywhite.com](mailto:kelly.garrard@raywhite.com)

[www.raywhitehenleybeach.com.au](http://www.raywhitehenleybeach.com.au)