

The RayWhite logo is positioned in the top right corner of the page. It consists of the brand name "RayWhite" in a bold, italicized, sans-serif font, with a registered trademark symbol (®) to the right. The logo is set against a solid yellow rectangular background.

Tenancy Application Form

Ray White Annandale | Leichhardt

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Ray White Newtown

168 Missenden Road Newtown, NSW 2042, Australia

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E: info@raywhiteinnerwest.com

PROPERTY DETAILS

Street Address:		
Suburb:		
Lease term:	years	months
Lease commencement date:		
Rent: \$	weekly	monthly
Names of all other applicants:		
Number of Occupants	Adults:	Children:
Ages of Children:		

PERSONAL DETAILS

Given name(s):		
Surname:		
Mobile:		
Home Phone:		
Work Phone:		
Fax:		
Email:		
By confirming your email address you consent to service of any documents required to be given or served in respect of the tenancy/management agency agreement of which you are a party to.		
Date of Birth:		

IDENTIFICATION

Drivers Licence No:	State:
Passport Number:	
Passport Issuing Country:	
EMERGENCY CONTACT DETAILS	
Name:	
Relationship:	
Address:	
Mobile:	
Home Phone:	
Work Phone:	

CURRENT TENANCY DETAILS

Street Address:		
Suburb:		
Time at Address:	years	months
Rent paid: \$	weekly	monthly
Reason for Leaving:		
Name of Landlord/Agent:		
Landlord/Agent Phone:		
Landlord/Agent Email:		



HOME NOW™



COMPARE, CONNECT & SAVE
Select services you want connected

ELECTRICITY

GAS

INTERNET

PHONE

PAYTV

WATER

Save time and money when you're moving. Let Ray White Home Now arrange your utility connections. It's a FREE service and there's NO obligation. In one brief call we will help you compare your options and select the right plans for you. No more running around - we'll take care of contacting all the providers for you.

Ray White Home Now will contact you to arrange your utility services. You will be advised of any associated terms and conditions, including connection fees that may apply. Once you have chosen your preferred providers, Ray White Home Now may then need to disclose your personal information to the selected utility company. Ray White Home Now is unable to accept responsibility for any delay or failure to connect your utility service. Ray White Home Now is committed to protecting the confidentiality of your personal information and will handle your personal details in accordance with Ray White Home Now's privacy policy available at raywhitehomenow.com/privacy-policy

Split It Pty Ltd ABN 83151244558 T/A Ray White Home Now

PREVIOUS TENANCY DETAILS

Street Address:		
Suburb:		
Time at Address:	From:	To:
Rent paid: \$	weekly	monthly
Name of Landlord/Agent:		
Landlord/Agent Phone:		
Was the bond refunded in full?:	Yes	No
If No, please specify reasons why:		

INCOME

Employment Income:	weekly	annually
Other Income:	weekly	annually
Other Income source(s):		

CURRENT EMPLOYMENT DETAILS

Position Held:		
Business Name:		
Street Address:		
Suburb:	Postcode:	
Contact Name:		
Contact Phone:		
Length of Employment:	years	months

PREVIOUS EMPLOYMENT DETAILS

Position Held:		
Business Name:		
Street Address:		
Suburb:	Postcode:	
Contact Name:		
Contact Phone:		
Length of Employment	To:	From:

IF SELF EMPLOYED PLEASE COMPLETE

Company Name:	
Business Type:	
Business Address:	
Suburb:	Postcode:
ABN:	
Accountant Name:	
Accountant Phone:	
Accountant Email:	
Accountant Street Address:	
Suburb:	State:

PROFESSIONAL REFERENCE

Reference Name:	
Relationship:	
Phone:	
Email:	

PERSONAL REFERENCE 1

Reference Name:	
Relationship:	
Phone:	
Email:	

PERSONAL REFERENCE 2

Reference Name:	
Relationship:	
Phone:	
Email:	

ADDITIONAL INFO

Pets:	Yes	No	Smokers:	Yes	No
If yes, please state: Pet type:					
Pet breed:					
Council registration:					

SUPPORTING DOCUMENTS

Provide 100 points of identification photocopied and attached to this application.

40 pts	Drivers License
40 pts	Passport Photo Page
20 pts	Other Photo ID
20 pts	Current Payslip
20 pts	Previous 2 Rent Receipts
20 pts	Previous Tenancy Ledger
20 pts	Medicare Card
20 pts	Debit/Credit Card
20 pts	Bank Statement
20 pts	Utility Bill

PRIVACY POLICY

CONSENT

HOLDING DEPOSIT

Complete for properties in QLD if you wish to reserve the property for a period of time.

In accordance with Section 161 (5) (a) of The Residential Tenancies and Rooming Accommodation Act 2008 QLD, if a tenancy agreement is entered into by the Applicant, the Holding Deposit will be applied in full to the rental bond.

- The Holding Deposit is equivalent to one week's rent, and holds the premises in favour of the Applicant for a period of 7 days, starting from the date the Holding Deposit is paid to the Agent. The Applicant must exercise the option to enter into a tenancy agreement by no later than the end of the 48 hour option period.
- The Applicant agrees that, should they withdraw their application during the 48 hour option period, then the deposit will be refunded in full. After the option period expires the Applicant agrees that the Holding Deposit will be forfeited.

HOLDING FEE

Complete for properties in NSW if you wish to reserve the property for a period of time.

The Holding Fee is equivalent to one week's rent to hold the property for a period of 7 days only, starting from the funds are received. The Agent undertakes that:

- A Holding Fee may only be requested following approval of the application by the landlord;
- A receipt for the amount, property, landlord and tenant names and holding period must be provided to the tenant,
- Where a Holding Fee has been paid, a landlord must not enter into another tenancy agreement for that period with another tenant.
- Should the tenant withdraw from the tenancy application, the landlord may retain the whole Holding Fee,
- A Holding Fee should be attributed to rent upon the tenancy commencing.
- The Applicant understands that, should they decide not to enter into a residential tenancy agreement, and the premises are not let or otherwise occupied during the Holding Period, the landlord may retain the whole Holding Fee representing the rent that would have been paid during the Holding Period.

The Applicant agrees to pay a Holding deposit/fee of (equivalent to 1 week's rent):

\$

PAYMENT DECLARATION

I, the Applicant, hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts:

Rent amount:	\$	weekly	monthly
First payment of rent in advance:	\$		
Rental Bond:	\$		
Subtotal:	\$		
Less Holding Fee:	\$		
Amount payable upon signing Tenancy Agreement:	\$		

BOND LODGEMENT

I ACKNOWLEDGE THAT THIS APPLICATION IS SUBJECT TO THE APPROVAL OF THE OWNER. I DECLARE THAT ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT AND GIVEN OF MY OWN FREE WILL. I DECLARE THAT I HAVE INSPECTED THE PREMISES AND AM SATISFIED WITH THE CURRENT CONDITION AND CLEANLINESS OF THE PROPERTY.

X

Signature

Date

RENTAL APPLICATION FORM

Before any application will be considered, each applicant must achieve a MINIMUM of 100 points

*PHOTOCOPY DOCUMENTS ARE TO BE PROVIDED
ORIGINALS WILL NOT BE ACCEPTED*

Last Four (4) rent receipts	30 points	<input type="checkbox"/>
Last Three (3) payslips	30 points	<input type="checkbox"/>
Last Two (2) bank statements	30 points	<input type="checkbox"/>
Copy of Employment Contract	30 points	<input type="checkbox"/>
Drivers Licence & Passport	20 points	<input type="checkbox"/>
Copy of Previous Rental Ledger	20 points	<input type="checkbox"/>
Written references from Previous Landlord/Agent	20 points	<input type="checkbox"/>
Copy of previous phone, electricity, gas account	5 points	<input type="checkbox"/>

For any of the following current situations please provide in addition the following:

HOME OWNER:

- Copy of council/water rates
- Copy of Sales Contract if property sold or selling

LIVING AT HOME:

- Copy of Parents Rates Notice
- Letter from Parents stating board amount paid, or guarantor authority

SELF EMPLOYED:

- Copy of Tax Return
- Copy off Office of Fair Trading Business Registration
- Trading References

Speak with your Property Manager if you are unable to meet the 100 point check.

All applicants for tenancy are referred to a Tenancy Database Company for confirmation of details supplied.

**ALL APPLICATIONS MUST BE SUBMITTED IN FULL FOR THEM TO BE PROCESSED.
STATUS OF APPLICATION WILL BE NOTIFIED BY EMAIL.
PLEASE CLEARLY PROVIDE EMAIL ADDRESS**

APPLICANTS EMAIL: _____