

Residential Tenancy Application

RayWhite

Ray White Wagga Wagga
83 Morgan Street, Wagga Wagga NSW 2650
Ph: 02 6927 0900 Fax: 02 6921 6833
Email: waggawagga.rentals@raywhite.com

Ray White Junee
83 Lorne Street, Junee NSW 2663
Ph: 02 6924 1371 Fax: 02 6924 1006
Email: junee.nsw@raywhite.com

Ray White Coolamon
101 Cowabbie Street, Coolamon NSW 2701
Ph: 02 6927 2056 Fax: 02 6921 6833
Email: coolamon.nsw@raywhite.com

Please answer all questions – if an area is not applicable to you, please write N/A

Personal Details

1. Full Name: (Title/ First Name / Surname)

2. Have you ever been known by any other name? eg Maiden Name etc. If so, what?

3. Your Date of Birth: / / Age:

4. Drivers License No. & State 5. Copy of License/Photo ID attached? Yes No

6. Passport No. & Country 7. Copy of Passport attached? Yes No

8. Contact Details: Mobile: Home:
Work: Email:

Note: Providing this email authorises us to serve NOTICES via email

9. What is your current address?

Property Details

10. Have you submitted or do you intend to submit an application with another agent? Yes No

11. How did you find out about this property? Rental List Internet - Website: _____

12. Address and rental of property you wish to apply for

1	@ \$	p/w
2	@ \$	p/w

13. When would you like to commence your lease? / / 20..... or ASAP

14. What lease term do you want? 12 Months, 6 Months or other

15. How many people will normally occupy the property? Adults Children Age of Children

16. Name of other applicant/s

1	2
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17. Please provide details of any pets:
(Breed / type / Age / Registered? Y/N)

1	2
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Current Accommodation Details

18. What is your current address?

19. How long have you lived at this address? 20. Rent/mortgage/board Paid \$ Per Week
Years Months

21. Is this property: (Circle the appropriate) Rental / Your Own Home / Parents / Boarding

22. Details of Agent / Landlord / Parents / Owner / Other

Name: _____	Address: _____
Contact Phone No.s: _____	Relationship to you: _____

23. Why are you leaving this address?

Previous Accommodation Details

24. What was your previous address?

25. How long did you live at this address?

Years
Months

26. Rent/mortgage/board Paid \$ Per Week

27. Was this property: (Circle the appropriate) Rental / Your Own Home / Parents / Boarding

28. Details of Agent / Landlord / Parents / Owner / Other

Name: _____ Address: _____
Contact Phone No.s: _____ Relationship to you: _____

29. Why did you leave this address?

Employment History

30. What is your current occupation?

31. Employer's name: (Accountant if self employed or institution if student)

32. Employer's Address:

33. Contact name:

34. Telephone number:

35. How long have you worked for this employer?

Years
Months

36. Is this position F/time , P/time , Casual ?

37. What is your total weekly take home income?

Employer:	\$ _____
Centrelink:	\$ _____
Other: Please specify.....	\$ _____
Total:	\$ _____

Relocating Applicants

38. If you are relocating to Wagga, what will your new occupation be?

39. Is this position F/time , P/time or Casual

40. Employer's name: (Accountant if self employed or institution if student)

41. Employer's Address:

42. Contact name:

43. Telephone number:

44. What will your weekly take home income be?

Employer:	\$ _____
Centrelink:	\$ _____
Other: Please specify.....	\$ _____
Total:	\$ _____

Emergency Contacts

45. First Contact's Details:

Name: _____ Contact Phone No.s: _____
Address: _____ Relationship to you _____

46. Second Contact's Details:

Name: _____ Contact Phone No.s: _____
Address: _____ Relationship to you _____



Phone: 1300 854 478 | Fax :1300 854 479



Yes, Please Contact Me

Unless I have opted out below, I consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

enquiry@myconnect.com.au | www.myconnect.com.au

Tick here to opt out

DECLARATION

Please ensure that you read and understand the following before signing.

I acknowledge and understand that:

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay rent on time and will be required to make the following initial upfront payments -

Rent - First 2 Weeks \$_____ (Payable by Bank Cheque or Money Order (Payable to Ray White Wagga Wagga or by EFTPOS in our Office))

Bond (4 weeks rent) \$_____ (Payable by Bank Cheque or Money Order Only (Payable to The Rental Bond Board)\)

If this application is successful, I will be required to make rental payments by either , Direct Debit using the Ray White Payment Gateway system at a cost of \$1.65 per transaction (2.2% if paying by credit card) or Centrepay (if approved by the Landlord)

Preferred Method of Rental Payment (please circle) Direct Debit Centrepay

- ✓ This application is subject to the approval of the owner/landlord and subject to the current tenant giving vacant possession;
- ✓ Where a property's water is separately metered, the owner may pass on the water usage charges at the Riverina Water per kilolitre rate, under a user pays billing system;
- ✓ This application will not be processed if the required information is not attached and/or this application form is not completed in its entirety;
- ✓ Tenants and/or visitors to the property are required to smoke outside; and
- ✓ If unsuccessful, I will be notified by phone, email or SMS and the application together with any attachments, will be destroyed immediately.
- ✓ Ray White Wagga Wagga, Junee, Coolamon will disclose my information to Ray White Connect, as detailed above.

I declare that:

- ✓ All information contained in this application is true and correct and given of my own free will;
- ✓ I am not bankrupt or in debt to any landlord/agent and I have never been evicted by any landlord/agent.

Signature of Applicant

Date

INFORMATION TO PROVIDE WITH YOUR APPLICATION

Please Note: Information supplied must satisfy our 100 Point Identification Requirement

		ID Points	Office Use
Identification (Minimum of 1 to be supplied)	- Driver's License or Other Photo ID	40	
	- Passport	40	
	- Medicare Card	20	
Proof of Income	- Bank Statement	20	
	- Current Payslip	20	
	- Centrelink Payment Advice	20	
Proof of Last Address	- Telephone Account	20	
	- Electricity Account	20	
Other Information to Provide	- References (written or verbal) from past Landlords or Agents		
	- References (written or verbal) from Selling Agent (if selling or sold property)		
	- Personal References (if you have not rented before)		
	- Letter from supporting Parent		

Privacy Disclosure Statement

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PRIVACY STATEMENT

We are an independently owned and operated business (*Ray White Wagga Wagga, Junee, Coolamon*). Our complete privacy policy can be found on our website. If you believe that your privacy has been breached, please contact us using the contact details on our website and provide details of the incident so that we can investigate it. Our procedure for investigating and dealing with privacy breaches is set out in our current complaints handling procedures.

We collect personal information in this form to assess your application for a residential tenancy. You also consent to us using your information for the purposes of direct marketing, business research and customer satisfaction enquiries. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the owner's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer or the contact details on our website.

If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I, the Applicant, acknowledge that I have read the Privacy Statement above and the privacy policy of the Ray White Wagga Wagga. I authorise Ray White Wagga Wagga, Junee, Coolamon and the Agent to collect information about me from:

1. My previous letting agents, landlords, current and previous employers;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me.

I authorise the Ray White Office and the Agent to disclose:

- details about any defaults by me under the tenancy to which this application relates, to any tenancy default database to which the Ray White Office or the Agent subscribes, including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA)
- personal information collected about me to the owner of the property even if the owner is resident outside Australia
- personal information collected about me to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases to which it is reasonably necessary to disclose in relation to the tenancy arrangement.
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As your information may be emailed or stored in the cloud, we cannot ensure that overseas recipients to whom your information is disclosed will not breach the Australian Privacy Principles in relation to your information. Acknowledging that this is so, you consent to your information being emailed and stored in the cloud.

Where Ray White Connect is requested by me to arrange for the provision of connection and disconnection services, I consent to Ray White Connect disclosing personal information about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to Ray White Connect disclosing confirmation details (including NMI, MIRN and telephone number) to the Ray White Office and the Agent. I acknowledge that Ray White Connect, the Ray White Office and the Agent do not accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. The Ray White Office and the Agent have a commercial relationship with Ray White Connect. I acknowledge that Ray White Connect, the Ray White Office and the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the disconnection, reconnection or connection of a utility service. I also acknowledge, while there is no charge to me for the Ray White Connect service; normal service provider fees or bonds may apply for which I am responsible.

Applicant Name

Signature

Date