

Notice to Vacate



TERMS & CONDITIONS

I/We acknowledge and agree that:

1. NOTICE PERIODS REQUIRED

a: Tenants wishing to vacate at the end of their fixed term lease are required to give 14 days' notice of your intention to vacate. Notice must be given on or before the expiry date of the agreement.

b: Tenants on expired leases (periodic) are required to give 21 days' notice

c: Tenants on fixed term leases, who wish to vacate before the end of the fixed term of the agreement. Contact our office.

2 I/We understand and acknowledge that under the terms of my lease, I am required to permit access to the property for the purposes of showing the property to prospective tenants.

Ray White Wagga Wagga will contact me/us to make convenient appointment times to enable prospective tenants to view

3. If I/We pay our rent through the Payment Gateway system, I/we authorise Ray White Wagga Wagga to adjust the amount of my final automatic rental payment as required to prevent an overpayment of rent.

4. The premises will be left in a clean and tidy state and **all original keys and any copied keys** must be handed to Ray White Wagga Wagga by 5.00pm on the vacate date stated. If the keys are not received on this date, daily rent will be charged until such time the keys are handed in.

5. I / We are required to contact Ray White Wagga Wagga 2 days prior to my/our vacate day, if you wish to arrange a time to attend the Final Inspection of the property.

6. I/We will contact Ray White Wagga Wagga within 24 hours of returning the keys to their office to enquire as to the result of the final inspection carried out on the property.

7. I/We will provide Ray White Wagga Wagga with a copy of the receipt for professional carpet cleaning.

8. I/We acknowledge that I/We will leave the property clean and that any damage will be repaired in a proper and workmanlike manner. If cleaning or repairs are required, Ray White Wagga Wagga may immediately organize appropriate cleaners/tradesman to have the problems rectified.

9. I/We will contact Ray White Wagga Wagga within 24 hours of submitting this online form to ensure the notice has been received.

Please view our Cleaning Checklist and Preferred Tradesperson List to assist with preparing your home for vacancy

CARPET CLEANERS

Please note, our office recommends the use of professional STEAM cleaners. Dry cleaning of carpets or self-cleaning, using hire machines from supermarkets etc, do not clean carpets as effectively and may result in carpets requiring re-cleaning.