

***RayWhite***<sup>®</sup>

# Tenancy Application Form

PROPERTY DETAILS

Street Address:		
Suburb:		
Lease term:	years	months
Lease commencement date:		
Rent: \$	weekly	monthly
Names of all other applicants:		
Number of Occupants	Adults:	Children:
Ages of Children:		

IDENTIFICATION

Drivers Licence No:	State:
Passport Number:	
Passport Issuing Country:	
EMERGENCY CONTACT DETAILS	
Name:	
Relationship:	
Address:	
Mobile:	
Home Phone:	
Work Phone:	

PERSONAL DETAILS

Given name(s):
Surname:
Mobile:
Home Phone:
Work Phone:
Fax:
Email:
Date of Birth:

CURRENT TENANCY DETAILS

Street Address:		
Suburb:		
Time at Address:	years	months
Rent paid: \$	weekly	monthly
Reason for Leaving:		
Name of Landlord/Agent:		
Landlord/Agent Phone:		
Landlord/Agent Email:		



Let **On The Move** reduce your stress and save you time by arranging your utility connections at the property... at no extra cost! We will contact you within 2 hours to confirm.

**ELECTRICITY, GAS, TELEPHONE, INTERNET, PAY TV, TENANCY INSURANCE**

**Ph: 1300 850 360 Fax: 1300 661 160 Email: sales@onthemove.com.au**

**Terms & Conditions** - You are consenting to On The Move contacting you to arrange your services. On The Move may need to disclose personal information to utility companies to arrange your services. Please see On The Move's Privacy Policy at [www.onthemove.com.au](http://www.onthemove.com.au). On The Move and your Agent may receive a benefit for arranging your services. On The Move and your Agent do not accept responsibility for any delay or failure to connect your services. Standard connection fees and bonds may apply.

*No, I will connect the required utilities on my own accord but acknowledge that if the property has a separate water meter, my contact details must be given to the relevant water provider, who will read the meter and commence billing.*

**PREVIOUS TENANCY DETAILS**

Street Address:		
Suburb:		
Time at Address:	From:	To:
Rent paid: \$	weekly	monthly
Name of Landlord/Agent:		
Landlord/Agent Phone:		
Was the bond refunded in full?:	Yes	No
If No, please specify reasons why:		

**INCOME**

Employment Income:	weekly	annually
Other Income:	weekly	annually
Other Income source(s):		

**CURRENT EMPLOYMENT DETAILS**

Position Held:		
Business Name:		
Street Address:		
Suburb:	Postcode:	
Contact Name:		
Contact Phone:		
Length of Employment:	years	months

**PREVIOUS EMPLOYMENT DETAILS**

Position Held:		
Business Name:		
Street Address:		
Suburb:	Postcode:	
Contact Name:		
Contact Phone:		
Length of Employment	To:	From:

**IF SELF EMPLOYED PLEASE COMPLETE**

Company Name:	
Business Type:	
Business Address:	
Suburb:	Postcode:
ABN:	
Accountant Name:	
Accountant Phone:	
Accountant Email:	
Accountant Street Address:	
Suburb:	State:

**PROFESSIONAL REFERENCE**

Reference Name:	
Relationship:	Phone:
Email:	

**PERSONAL REFERENCE 1**

Reference Name:	
Relationship:	Phone:
Email:	

**NEXT OF KIN**

Given Name(s):	Surname:
Relationship:	Postcode:
Address:	
Phone:	Mobile:
Email:	

**ADDITIONAL INFO**

Pets:	Yes	No	Smokers:	Yes	No
If yes, please state: Pet type:					
Pet breed:					
Council registration:					

### SUPPORTING DOCUMENTS

Provide 100 points of identification photocopied and attached to this application.

80 pts	Drivers License
80 pts	Passport Photo Page
20 pts	Other Photo ID
20 pts	Medicare Card
20 pts	Telephone/ Electricity / Gas Account

### REQUIRED DOCUMENTS

We are unable to process your application until all applicable documents are received,

FULL Recent Bank Statement	(Mandatory for all applicants)
Employed - 3x most recent pay slips	
Unemployed - Centrelink income statement	
Self Employed - Most recent tax return	
Home Owner - Rates notice and details of selling agent	

### PAYMENT DECLARATION

I, the Applicant, hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts:

Rent amount: \$	weekly	monthly
First payment of rent in advance:	\$	
Rental Bond:	\$	
Subtotal:	\$	
Amount payable upon signing Tenancy Agreement:	\$	

### PRIVACY POLICY

### CONSENT