

INTENTION TO VACATE (agreement NOT yet expired)

Date:	Vacating Date:

Address: _____	

Tenant Name(s): _____	

Forwarding Address: _____	

Mobile:	Email:
_____	_____
Phone (w):	Phone (h):
_____	_____

I/We as tenants of the above property hereby give notice of my/our intention to vacate these premises on the vacating date as advised on this form.

I/We understand that this is breaking the Residential Tenancy Agreement and acknowledge my/our responsibility for the applicable Lease Break Fee (*) as specified in section 107(4) of the Residential Tenancies Act 2010 and clause 41 of your Residential Tenancy agreement.

(*) As follows:

- An amount equal to 6 weeks rent if less than half of the fixed term had expired when the premises are vacated, or
- An amount equal to 4 weeks rent in any other case.

I/We acknowledge that the Residential Tenancies Act provides that a tenant must not refuse to pay rent on the grounds that the tenant intends to use the bond as payment or partial payment of rent, I/We shall therefore ensure that we continue to pay rent in accordance with our lease agreement.

My/Our reason for vacating is: _____

_____	_____	_____
Tenant Name	Tenant Signature	Date

_____	_____	_____
Tenant Name	Tenant Signature	Date

Please either fax form to 02 4959 5988 or personally deliver to the office.

Ray White Toronto | 5 The Boulevarde, Toronto 2283 p: 02 4959 6577 f: 02 4959 5988

For prompt return of your bond form please provide your bank account details.

Name:

BSB:

Account Number:

Bank:

Office Use Only:

Date: ___/___/___

Available From ___/___/___

Invoice For Lease Break Fee Generated: Y / N

Re-Let: Y / N

Owner Advised: Y / N

Release Rent Amount \$