



INTENTION TO VACATE (agreement expired)

Date: _____ Vacating Date: _____

Address: _____

Tenant Name(s): _____

Forwarding Address: _____

Mobile: _____ Email: _____

Phone (w): _____ Phone (h): _____

I/We as tenants of the above property hereby give notice of my/our intention to vacate these premises on the vacating date as advised on this form.

I/We understand that I/we am/are giving the required 21 days' notice, under the terms of my/our tenancy agreement.

I/We acknowledge that the Residential Tenancies Act provides that a tenant must not refuse to pay rent on the grounds that the tenant intends to use the bond as payment or partial payment of rent. Therefore I/We shall ensure that we continue to pay in accordance with our Lease Agreement.

My/Our reason for vacating is: _____

Tenant Name	Tenant Signature	Date
_____	_____	_____
_____	_____	_____

Please either fax form to 02 4959 5988 or personally deliver to our office.
Ray White Toronto | 5 The Boulevard, Toronto 2283 p: 02 4959 6577 f: 02 4959 5988

For prompt return of your bond form please provide your bank account details.

Name: _____
BSB: _____ **Account Number:** _____ **Bank:** _____

Office Use Only:

Date: ___/___/___

Re-Let: Y / N

Release Rent Amount \$

Available From ___/___/___

Owner Advised: Y / N