

RAY WHITE

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APPLICATION FOR PROPERTY AT _____

1. SURNAME _____ GIVEN NAMES _____

2. SURNAME _____ GIVEN NAMES _____

3. SURNAME _____ GIVEN NAMES _____

4. SURNAME _____ GIVEN NAMES _____

CHILDREN _____ PETS _____

OFFICE USE ONLY

Period _____ weeks/months commencing ____/____/____ Rental \$ _____ per week

First payment of rent in advance \$ _____

Rental Bond (equal to 4 weeks rent) \$ _____

Tenants share of cost of preparing tenancy agreement \$ _____

Reservation fee – deduct if applicable \$ _____

Amount payable (cash or bank cheque) on signing \$ _____

Databases checked Rpdata _____ Tica _____ Barclays _____

RESERVATION FEE

Where a reservation fee has been paid the applicant/s it is agreed that:

1. The premises will not be let during the above period, pending the making of a residential tenancy agreement; and
2. If the landlord has not decided to enter into a residential tenancy agreement in the agreed terms for the residential premises concerned during that period, the whole of the fee will be refunded; and
3. If the entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry out the repairs or other work during the e specified period, the whole of the fee will be refunded; and
4. If the applicant(s) decide (s) not to enter into such an agreement, and the premises were reserved (based on the proposed rent) but is required to refund the remainder (if any) of the fee; and
5. If a residential tenancy agreement is entered into, the fee is to be paid towards rent for the residential premises concerned.

APPLICANT/S SIGNATURE(S) 1. _____ 2. _____

DISCLAIMER/AUTHORITY

I, the said applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further consent to the lessor/agent contacting and/or conducting any enquiries and/or searches with regard to the information and references supplied in this application.

I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and have read and understood the contents of this agreement and have competence and capacity to enter into this agreement.

I further confirm and declare that: -

1. I have inspected the property at _____
2. I have of my own accord decided that I wish to rent the aforementioned property commencing _____/_____/_____ for a period of _____
3. I have been informed, understand and agree that the rental for the said property is to be \$_____ per week and is within my means of support and is to be paid every week and is to be paid by the due date at all times.
4. I have been informed understand and agree that the lessor/agent will carry out an inspection on the property on a 3 or 6 months basis and I further warrant that I will co operate fully to allow this inspection to be carried out.
5. I have been informed understand and agree that the bond for the aforesaid property will be \$_____ and I further authorise the letting agent to attend to all details regarding the lodgement of the said rental bond with the appropriate authority.
6. I have been informed, understand and agree that the acceptance of my application is subject to a satisfactory report being obtained from information supplied on the fully completed Tenancy application submitted by me. I consent to the agent contacting all or any of the references or parties contained in the application and make all such enquires as may be reasonably necessary to process this application for tenancy.
7. I have been informed understand and agree should there be a requirement to commence proceedings for the recovery of rent, repairs and/or damage to the afore said property during the term or at the expiration of the agreement, all costs associated with these proceedings shall be able to be recovered from me.
8. I further consent to the agent disclosing all personal information that they may hold for the purpose of
 - (a) Listing my name with a database as a result of a tribunal order or multiple breach notices
 - (b) Enforcing a tribunal order
 - (c) Commencing recovery action in relation to any debt owed as a result of outstanding rent, repairs and/or damage that occurred or occurs during my period of tenancy
9. I have been informed and understand that this property may be covered by landlord assistance plan and in this case I further consent to the agent supplying my personal information to Barclay MIS.
10. I have been informed understand and agree that should this application not be accepted the agent is not required or obligated to disclose why or supply any reason for the rejection of this application unless the application is denied as a result of my name being listed with a tenancy database.
11. I have been informed understand and consent to the agent supplying all necessary information as may be required to any tenancy database that the use, subject to the tenancy databases complying with the provisions of the privacy act.
12. I have been informed understand and acknowledge that the agent has the contact details for the tenancy databases they use and the agent will supply these contacts should I request the contact details.

APPLICANT NAME _____ **APPLICANT SIGNATURE** _____

APPLICANT NAME _____ **APPLICANT SIGNATURE** _____

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APPLICANT NAME _____ **APPLICANT SIGNATURE** _____

APPLICANT/S PERSONAL DETAILS

APPLICANT ONE

SURNAME _____

GIVEN NAMES _____

CONTACT NUMBERS (H) _____ (W) _____ (M) _____

EMAIL: _____

DATE OF BIRTH _____ DRIVERS LICENCE NO _____ STATE _____

TYPE OF VEHICLE _____ REGO _____ OWNED OR FINANCED _____

OCCUPATION _____ INCOME _____ MEDICARE NO _____

APPLICANT TWO

SURNAME _____

GIVEN NAMES _____

CONTACT NUMBERS (H) _____ (W) _____ (M) _____

EMAIL: _____

DATE OF BIRTH _____ DRIVERS LICENCE NO _____ STATE _____

TYPE OF VEHICLE _____ REGO _____ OWNED OR FINANCED _____

OCCUPATION _____ INCOME _____ MEDICARE NO _____

JOINT DETAILS NUMBER OF OCCUPANTS ADULTS _____ CHILDREN _____ AGES _____

THE FOLLOWING QUESTIONS MUST BE ANSWERED

1. HAS YOUR TENANCY EVER BEEN TERMINATED BY A LANDLORD OR AGENT? YES/NO

If yes, give details _____

2. HAVE YOU EVER BEEN REFUSED A PROPERTY BY ANY LANDLORD OR AGENT? YES/NO

If yes, give details _____

3. ARE YOU IN DEBT TO ANOTHER AGENT OR LANDLORD? YES/NO

If yes, give details _____

4. HAVE ANY DEDUCTIONS EVER BEEN MADE FROM YOUR RENTAL BOND? YES/NO

If yes, give details _____

5. IS THERE ANY REASON KNOWN TO YOU THAT WOULD EFFECT YOUR FUTURE RENTAL PAYMENTS? YES/NO

If yes, give details _____

6. I ACKNOWLEDGE THAT THE LANDLORD AND LANDLORDS AGENT WILL RELY ON THE TRUTH OF THE ABOVE ANSWERS IN ASSESSING THE APPLICATION FOR TENANCY.

APPLICANT/S SIGNATURES 1. _____ 2. _____

**APPLICANT ONE
IF YOU ARE EMPLOYED**

EMPLOYERS NAME _____ PHONE _____

ADDRESS _____

LENGTH OF EMPLOYMENT _____ NET WEEKLY INCOME (EXCL. OVERTIME) _____

IF EMPLOYED THERE FOR LESS THAN 6 MONTHS, PREVIOUS EMPLOYERS

NAME _____

ADDRESS _____ PHONE _____

IF YOU ARE SELF EMPLOYED OR OWN YOUR OWN BUSINESS

NAME OF BUSINESS _____ ABN _____

WHAT DOES YOUR BUSINESS DO? _____

ADDRESS _____

HOW LONG IN THIS BUSINESS _____ PERSONAL NET INCOME/WEEK _____

NAME OF ACCOUNTANT _____ PHONE _____

IF YOU ARE A STUDENT

NAME OF INSTITUTION _____ FACULTY/DEPT _____

STUDENT UNION NUMBER _____ STUDENT ID NUMBER _____

INCOME SOURCE _____ NET WEEKLY INCOME _____

IF YOU RECEIVE A CENTRELINK PAYMENT

TYPE OF PAYMENT _____ CUSTOMER REFERENCE NO _____

YOUR RENTAL HISTORY

PRESENT ADDRESS _____ FOR HOW LONG _____

AGENT/LANDLORD _____ PHONE _____

REASON FOR LEAVING _____ RENT PAID _____

BOND REFUNDED? _____ & IF NOT WHY? _____

PREVIOUS ADDRESS _____ FOR HOW LONG _____

AGENT/LANDLORD _____ PHONE _____

REASON FOR LEAVING _____ RENT PAID _____

BOND REFUNDED? _____ & IF NOT WHY? _____

**APPLICANT TWO
IF YOU ARE EMPLOYED**

EMPLOYERS NAME _____ PHONE _____

ADDRESS _____

LENGTH OF EMPLOYMENT _____ NET WEEKLY INCOME (EXCL. OVERTIME) _____

IF EMPLOYED THERE FOR LESS THAN 6 MONTHS, PREVIOUS EMPLOYERS

NAME _____

ADDRESS _____ PHONE _____

IF YOU ARE SELF EMPLOYED OR OWN YOUR OWN BUSINESS

NAME OF BUSINESS _____ ABN _____

WHAT DOES YOUR BUSINESS DO? _____

ADDRESS _____

HOW LONG IN THIS BUSINESS _____ PERSONAL NET INCOME/WEEK _____

NAME OF ACCOUNTANT _____ PHONE _____

IF YOU ARE A STUDENT

NAME OF INSTITUTION _____ FACULTY/DEPT _____

STUDENT UNION NUMBER _____ STUDENT ID NUMBER _____

INCOME SOURCE _____ NET WEEKLY INCOME _____

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TYPE OF PAYMENT _____ CUSTOMER REFERENCE NO _____

YOUR RENTAL HISTORY

PRESENT ADDRESS _____ FOR HOW LONG _____

AGENT/LANDLORD _____ PHONE _____

REASON FOR LEAVING _____ RENT PAID _____

BOND REFUNDED? _____ & IF NOT WHY? _____

PREVIOUS ADDRESS _____ FOR HOW LONG _____

AGENT/LANDLORD _____ PHONE _____

REASON FOR LEAVING _____ RENT PAID _____

BOND REFUNDED? _____ & IF NOT WHY? _____

PERSONAL DETAILS

PERSON TO CONTACT IN EMERGENCY _____ **PHONE** _____

YOUR REFERENCES

COMPLETE ALL 6 REFERENCE BLOCKS BELOW. YOUR 6 REFERENCES ARE TO INCLUDE

- (1) YOUR PARENTS OR GUARDIANS
- (2) YOUR NEAREST RELATIVE NOT LIVING WITH YOU (OTHER THAN PARENT/GUARDIAN)
- (3) AT LEAST TWO PERMENANT RESIDENTS OF AUSTRALIA OTHER THAN THOSE ABOVE
- (4) IF SELF EMPLOYED, AT LEAST ONE ESTABLISHED TRADE OR BUSINESS REFERENCE

▪ **NAME OF PARENT OR GUARDIAN** _____

ADDRESS _____

HOME PHONE NUMBER _____ **WORK** _____ **MOBILE** _____

RELATIONSHIP AND KNOW FOR HOW LONG _____

▪ **NAME** _____

ADDRESS _____

HOME PHONE NUMBER _____ **WORK** _____ **MOBILE** _____

RELATIONSHIP AND KNOW FOR HOW LONG _____

▪ **NAME** _____

ADDRESS _____

HOME PHONE NUMBER _____ **WORK** _____ **MOBILE** _____

RELATIONSHIP AND KNOW FOR HOW LONG _____

▪ **NAME** _____

ADDRESS _____

HOME PHONE NUMBER _____ **WORK** _____ **MOBILE** _____

RELATIONSHIP AND KNOW FOR HOW LONG _____

▪ **NAME** _____

ADDRESS _____

HOME PHONE NUMBER _____ **WORK** _____ **MOBILE** _____

RELATIONSHIP AND KNOW FOR HOW LONG _____

▪ **NAME** _____

ADDRESS _____

HOME PHONE NUMBER _____ **WORK** _____ **MOBILE** _____

RELATIONSHIP AND KNOW FOR HOW LONG? _____

WILL DEPENDENTS RESIDE AT THE PROPERTY? IF YES THEIR NAMES AND AGES _____

DO YOU HAVE ANY PETS? YES/NO TYPE _____ BREED _____

ARE THEY REGISTERED? YES/NO REGISTRATION DETAILS _____

DO YOU OWN A LAWNMOWER? YES/NO

**NOTICE TO ALL TENANCY APPLICANTS
100 POINT IDENTIFICATION**

PRIOR TO ANY TENANCY APPLICATION BEING CONSIDERED, EACH APPLICANT IS REQUIRED TO PRODUCE SUFFICIENT IDENTIFICATION, WHICH TOTALS 100 POINTS. SHOULD YOU HAVE DIFFICULTIES IN PROVIDING THIS IDENTIFICATION PLEASE ADVISE US PRIOR TO COMPLETING. PLEASE NOTE THAT ALL APPLICATIONS TAKE A MINIMUM OF TWO BUSINESS DAYS TO BE APPROVED/DECLINED.

DRIVERS LICENCE	30 POINTS *
PASSPORT OR PROOF OF AGE CARD	30 POINTS * EACH
TENANCY HISTORY LEDGER	20 POINTS
PREVIOUS TENANCY AGREEMENT	20 POINTS
RENTAL BOND RECEIPT	20 POINTS
PAY ADVICE	15 POINTS
MOTOR VEHICLE REGISTRATION	15 POINTS
TELEPHONE/GAS/ELECTRICITY A/C	15 POINTS
BANK OR CREDIT CARD STATEMENT	15 POINTS EACH
PENSION CARD	15 POINTS
COUNCIL RATES NOTICE OR WATER RATES	10 POINTS
HEALTH CARE/MEDICARE CARD	10 POINTS
BIRTH CERTIFICATE	10 POINTS

ALL APPLICANTS MUST PROVIDE AT LEAST ONE OF THE ITEMS LISTED WITH *

NO APPLICATION CAN BE ACCEPTED UNTIL ALL REQUIRED INFORMATION HAS BEEN SUPPLIED AND ALL FORMS HAVE BEEN COMPLETED.

PRIVACY ACT 1988

RAY WHITE REAL ESTATE RESPECTS YOUR RIGHT TO PRIVACY. AS AN ORGANISATION THAT DISCLOSES PERSONAL INFORMATION TO THIRD PARTIES FOR A BENEFIT, SERVICE OR ADVANTAGE, WE ARE BOUND BY THE PRINCIPLES CONTAINED IN THE PRIVACY ACT 1988. THOSE PRINCIPLES REGULATE MOST OF OUR ACTIVITIES WITH RESPECT TO PERSONAL INFORMATION COLLECTED, STORED, USED AND DISCLOSED BY US. PERSONAL INFORMATION COLLECTED BY US IN THE COURSE OF A TENANCY APPLICATION AND ANY SUBSEQUENT TENANCY IS NECESSARY FOR US TO VERIFY YOUR IDENTITY, TO PROCESS AND EVALUATE YOUR APPLICATION AND TO MANAGE THE TENANCY. PERSONAL INFORMATION ABOUT YOU COLLECTED IN THE APPLICATION AND DURING THE COURSE OF THE TENANCY, INCLUDING THOROUGH PROPERTY INSPECTION REPORTS, MAY BE DISCLOSED TO OTHER PARTIES AS PERMITTED BY THE PRIVACY ACT 1988 INCLUDING TO THE LANDLORD, REFEREES, OTHER AGENTS AND OPERATORS OF TENANCY REFERENCE DATABASES. INFORMATION ALREADY HELD ON TENANCY REFERENCE DATABASES MAY BE DISCLOSED TO US. IF YOU FAIL TO COMPLY WITH YOUR OBLIGATIONS UNDER THE TENANCY AGREEMENT, THAT FACT MAY ALSO BE DISCLOSED TO THE LANDLORD, OTHER AGENTS AND OPERATORS OF TENANCY REFERENCE DATABASES.

YOU CAN ACCESS OR CORRECT THIS INFORMATION IF IT IS INACCURATE, INCOMPLETE OR OUT OF DATE BY CONTACTING US AT 5/6 CAMPBELL CRESCENT, TERRIGAL.