

Date:

Maintenance Request Form

RayWhite.

Owner(s) Details

Name(s):

Primary Contact Number(s):

Email(s):

Address Of Requested Maintenance

Strata Plan Number:

Street Number:

Lot Number:

Street Address:

Unit Number:

Suburb:

State:

Postcode:

Maintenance Details

Tradesperson Access:

Description Of Maintenance

Area Of Maintenance

Structural flooring, ceiling, external windows, doors (including balcony doors)

Original tile flooring (including shower tiles)

Original waterproof membrane (including tiles & boundary walls)

Structural cubic space (eg. shared plumbing, enclosing spaces of shared plumbing & wires, shared wiring and outside of premise wiring)

Other:

Maintenance Type

General Maintenance

Cleaning & Gardening

Disaster Damage (eg. storm, flooding, etc)

Electrical

Gas

Fire

Plumbing

Utilities

Image Of Damage(s)

Sent to the strata manager via email

Attached to this form

Please send this form via email to maintenance.rwdhm@raywhite.com

Ray White Dulwich Hill

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Fax Number: 02 9568 2146

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