

RayWhite[®]

Tenancy Application Form

PROPERTY DETAILS

| | | |
|--------------------------------|---------|-----------|
| Street Address: | | |
| Suburb: | | |
| Lease term: | years | months |
| Lease commencement date: | | |
| Rent: \$ | weekly | monthly |
| Names of all other applicants: | | |
| Number of Occupants | Adults: | Children: |
| Ages of Children: | | |

PERSONAL DETAILS

| | | |
|----------------|--|--|
| Given name(s): | | |
| Surname: | | |
| Mobile: | | |
| Home Phone: | | |
| Work Phone: | | |
| Fax: | | |
| Email: | | |
| Date of Birth: | | |

IDENTIFICATION

| | |
|---------------------------|--------|
| Drivers Licence No: | State: |
| Passport Number: | |
| Passport Issuing Country: | |
| EMERGENCY CONTACT DETAILS | |
| Name: | |
| Relationship: | |
| Address: | |
| Mobile: | |
| Home Phone: | |
| Work Phone: | |

CURRENT TENANCY DETAILS

| | | |
|-------------------------|--------|---------|
| Street Address: | | |
| Suburb: | | |
| Time at Address: | years | months |
| Rent paid: \$ | weekly | monthly |
| Reason for Leaving: | | |
| Name of Landlord/Agent: | | |
| Landlord/Agent Phone: | | |
| Landlord/Agent Email: | | |



HOME NOW™



COMPARE, CONNECT & SAVE

Select services you want connected

ELECTRICITY

GAS

INTERNET

PHONE

PAY TV

WATER

Save time and money when you're moving. Let Ray White Home Now arrange your utility connections. It's a FREE service and there's NO obligation. In one brief call we will help you compare your options and select the right plans for you. No more running around - we'll take care of contacting all the providers for you.

Ray White Home Now will contact you to arrange your utility services. You will be advised of any associated terms and conditions, including connection fees that may apply. Once you have chosen your preferred providers, Ray White Home Now may then need to disclose your personal information to the selected utility company. Ray White Home Now is unable to accept responsibility for any delay or failure to connect your utility service. Ray White Home Now is committed to protecting the confidentiality of your personal information and will handle your personal details in accordance with Ray White Home Now's privacy policy available at raywhitehomenow.com/privacy-policy

PREVIOUS TENANCY DETAILS

| | | |
|------------------------------------|--------|-------------|
| Street Address: | | |
| Suburb: | | |
| Time at Address: | From: | To: |
| Rent paid: \$ | weekly | monthly |
| Name of Landlord/Agent: | | |
| Landlord/Agent Phone: | | |
| Was the bond refunded in full?: | | Yes No |
| If No, please specify reasons why: | | |

IF SELF EMPLOYED PLEASE COMPLETE

| | |
|----------------------------|-----------|
| Company Name: | |
| Business Type: | |
| Business Address: | |
| Suburb: | Postcode: |
| ABN: | |
| Accountant Name: | |
| Accountant Phone: | |
| Accountant Email: | |
| Accountant Street Address: | |
| Suburb: | State: |

INCOME

| | | |
|-------------------------|--------|----------|
| Employment Income: | weekly | annually |
| Other Income: | weekly | annually |
| Other Income source(s): | | |

CURRENT EMPLOYMENT DETAILS

| | | |
|-----------------------|-----------|--------|
| Position Held: | | |
| Business Name: | | |
| Street Address: | | |
| Suburb: | Postcode: | |
| Contact Name: | | |
| Contact Phone: | | |
| Length of Employment: | years | months |

PREVIOUS EMPLOYMENT DETAILS

| | | |
|----------------------|-----------|-------|
| Position Held: | | |
| Business Name: | | |
| Street Address: | | |
| Suburb: | Postcode: | |
| Contact Name: | | |
| Contact Phone: | | |
| Length of Employment | To: | From: |

PROFESSIONAL REFERENCE

| |
|-----------------|
| Reference Name: |
| Relationship: |
| Phone: |
| Email: |

PERSONAL REFERENCE 1

| |
|-----------------|
| Reference Name: |
| Relationship: |
| Phone: |
| Email: |

PERSONAL REFERENCE 2

| |
|-----------------|
| Reference Name: |
| Relationship: |
| Phone: |
| Email: |

ADDITIONAL INFO

| | | | | | |
|---------------------------------|-----|----|----------|-----|----|
| Pets: | Yes | No | Smokers: | Yes | No |
| If yes, please state: Pet type: | | | | | |
| Pet breed: | | | | | |
| Council registration: | | | | | |

SUPPORTING DOCUMENTS

Provide 100 points of identification photocopied and attached to this application.

PRIVACY POLICY

| | |
|--------|--------------------------|
| 40 pts | Drivers License |
| 40 pts | Passport Photo Page |
| 20 pts | Other Photo ID |
| 20 pts | Current Payslip |
| 20 pts | Previous 2 Rent Receipts |
| 20 pts | Previous Tenancy Ledger |
| 20 pts | Medicare Card |
| 20 pts | Debit/Credit Card |
| 20 pts | Bank Statement |
| 20 pts | Utility Bill |

HOLDING DEPOSIT

Complete for properties in QLD if you wish to reserve the property for a period of time.

In accordance with Section 161 (5) (a) of The Residential Tenancies and Rooming Accommodation Act 2008 QLD, if a tenancy agreement is entered into by the Applicant, the Holding Deposit will be applied in full to the rental bond.

- The Holding Deposit is equivalent to one week's rent, and holds the premises in favour of the Applicant for a period of 7 days, starting from the date the Holding Deposit is paid to the Agent. The Applicant must exercise the option to enter into a tenancy agreement by no later than the end of the 48 hour option period.
- The Applicant agrees that, should they withdraw their application during the 48 hour option period, then the deposit will be refunded in full. After the option period expires the Applicant agrees that the Holding Deposit will be forfeited.

HOLDING FEE

Complete for properties in NSW if you wish to reserve the property for a period of time.

The Holding Fee is equivalent to one week's rent to hold the property for a period of 7 days only, starting from the funds are received. The Agent undertakes that:

- A Holding Fee may only be requested following approval of the application by the landlord;
- A receipt for the amount, property, landlord and tenant names and holding period must be provided to the tenant;
- Where a Holding Fee has been paid, a landlord must not enter into another tenancy agreement for that period with another tenant.
- Should the tenant withdraw from the tenancy application, the landlord may retain the whole Holding Fee;
- A Holding Fee should be attributed to rent upon the tenancy commencing.
- The Applicant understands that, should they decide not to enter into a residential tenancy agreement, and the premises are not let or otherwise occupied during the Holding Period, the landlord may retain the whole Holding Fee representing the rent that would have been paid during the Holding Period.

The Applicant agrees to pay a Holding deposit/fee of
(equivalent to 1 week's rent):

\$

PAYMENT DECLARATION

I, the Applicant, hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts:

| Rent amount: | \$ | weekly | monthly |
|---|----|--------|---------|
| First payment of rent in advance: | \$ | | |
| Rental Bond: | \$ | | |
| Subtotal: | \$ | | |
| Less Holding Fee: | \$ | | |
| Amount payable upon signing Tenancy Agreement: | \$ | | |

CONSENT

I ACKNOWLEDGE THAT THIS APPLICATION IS SUBJECT TO THE APPROVAL OF THE OWNER. I DECLARE THAT ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT AND GIVEN OF MY OWN FREE WILL. I DECLARE THAT I HAVE INSPECTED THE PREMISES AND AM SATISFIED WITH THE CURRENT CONDITION AND CLEANLINESS OF THE PROPERTY.

x
Signature

Date