

Rental Application Guide

To enable your application to be processed promptly and efficiently the following information must be provided:

- Photo ID – Passport, Drivers Licence or 18+Card, Medicare/Health fund card and Bank Card.
- Proof of current/most recent residential address – Telephone, Electricity, Bank Statement and/or Car Registration.
- Copy of a current Rental Ledger or Tenant History Report, which can be obtained from your current Property Manager.
- Written supporting proof of income, such as four most recent pay slips or a bank statement showing direct transfers. If a pay slip is not provided by your employer, please provide a letter from your employer confirming employment and salary.
- Copy of a Centrelink Income Statement if a benefit is being received.
- Copy of a recent tax return if you are self-employed or a statement of earnings from your accountant.
- At least two references including names and current contact phone numbers from at least two previous landlords or agents.
- An application form must be completed by each adult wishing to reside at the property.
- Please ensure that your application form(s) is signed.
- If your application for tenancy is approved, we will require a holding deposit equivalent to one week's rent. This deposit is not refundable if you decide to withdraw your application after approval was given.
- **PLEASE NOTE:** Ray White Thompson Partners is a member of The Tenancy Information Centre of Australia (TICA). All applications are reference checked with this database.

We aim to process each application within 24-48 hours.
You will be notified via text if your application has been unsuccessful.

Ray White Thompson Partners
68 Tenth Avenue, Budgewoi NSW 2262
T: 02 4390 9094 E: thompsonpartners@raywhite.com

A. Agent Details

RayWhite.

Ray White Thompson Partners
 68 Tenth Avenue
 Budgewoi NSW 2263
 T: 02 4390 9094
 E: thompsonpartners@raywhite.com
 www.raywhitethompsonpartners.com

B. Rental Details

Address	
Postcode	

Property Rental

Per week	\$
Property bond amount	\$
Tenancy start date	

How many tenants will occupy the property?

Adults		Children	
Ages			

C. Personal Details**Full Name**

--

Current address

Postcode

Home telephone number	
Work telephone number	
Mobile telephone number	

Date of Birth	
Drivers Licence Number	

Passport Number	
Pension Number/Type	

D. Applicant History**How long have you lived at this address**

Years		Months	
-------	--	--------	--

Name of current landlord/agent

--

Telephone number of landlord/agent

--

Reason for leaving current address

--

Previous address

Postcode

How long did you live at this address

Years		Months	
-------	--	--------	--

Name of previous landlord/agent

--

Telephone number of landlord/agent

--

Reason for leaving previous address

--

E. Employment Details

Occupation					
Full time		Part time		Casual	

Net Income	
------------	--

Name of current employer

--

How long have you worked there?

Years		Months	
-------	--	--------	--

Position held

--

Address of current employer	
Postcode	

Name of contact person	
Telephone number	

Name of previous employer

--

How long were you employed there?

Years		Months	
-------	--	--------	--

Address of previous employer	
Postcode	
Name of contact person	
Telephone number	

F . References/Contacts

Please provide 2 personal references (not related to you)

1. Name	
Relationship to applicant	
Home telephone number	
Work telephone number	

2. Name	
Relationship to applicant	
Home telephone number	
Work telephone number	

Please provide an emergency contact (not living with you)

Name	
Relationship to applicant	
Home telephone number	
Work telephone number	

G. Other Information

Pets

Yes		No	
-----	--	----	--

If yes, number and type of pets

--

H. Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have Inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal Information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

Applicant's signature:

Date:	

NOTICE: Section 42A

If you dispute part or all of the amount specified in this statement, and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. By law legal action to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you.

I . Free Utility Connection Service



HOME NOW

Call 1300 862 255

www.raywhitehomenow.com

Save time and money when you're moving. Let Ray White Home Now arrange your utility connections. It's a FREE service and there's NO obligation. In one brief call we will help you compare your options and select the right plans for you. No more running around – we'll take care of contacting all the providers for you. Ray White Home Now will contact you to arrange your utility services. You will be advised of any associated terms and conditions, including connection fees that may apply. Once you have chosen your preferred providers, Ray White Home Now may then need to disclose your personal information to the selected utility company. Ray White Home Now is unable to accept responsibility for any delay or failure to connect your utility service. Ray White Home Now is committed to protecting the confidentiality of your personal information and will handle your personal details in accordance with Ray White Home Now's privacy policy available at raywhitehomenow.com/privacy-policy Split It Pty Ltd ABN 83151244558 T/A Ray White Home Now


☐ Yes please contact me

☐ Tick here to opt out

Signed

Date