

Residential Application Form

For your application to be processed you must answer all questions (including reverse side)

NOTE: Any application not completed in full with accompanying documents will not be processed



A: AGENT DETAILS

Ray White Lara

Address: 16 Hicks Street, Lara, VIC, 3212

Phone: 03 5282 4699

Fax: 03 5282 5515

B: PROPERTY DETAILS

1. **What is the address of the property you would like to rent?**

_____ Postcode _____

2. **Lease commencement date?** ____/____/____

3. **Lease term?** _____ months

4. **How many tenants will occupy the property?**

_____ adults _____ children

C: PERSONAL DETAILS

5. **Please give us your details:**

(please circle) Mr Ms Miss Mrs Other _____

Surname _____ Given Name _____

Date of Birth ____/____/____

Drivers Licence number _____

Expiry ____/____/____ Drivers Licence State _____

Passport number _____ Country _____

Pension number (if applicable) _____

Pension type (if applicable) _____

6. **Please provide your contact details:**

Home phone number _____

Mobile phone number _____

Work phone number _____

Fax number _____

Email address _____



P: 1300 554 323 | F: 1300 889 598
www.connectnow.com.au

Moving home has never been easier

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 556 325 to ensure your services can be addressed by the required date.

DECLARATION AND EXECUTION/PRIVACY NOTICE: By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

Yes, I consent to connectnow contacting me to organise my home services and other products and services to suit my home or lifestyle needs.

Signed: _____ Date ____/____/____

I hereby offer to rent the property from the owner under a lease to be prepared by the agent. Should this application be accepted by the landlord I agree to enter into a residential tenancy agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the property and am not bankrupt.

I authorise the agent to obtain personal information from:

- (a) The owner or the agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history. I am aware that I may access my personal information by contacting NTD 1300 563 826, TICA 1902 220 346 or TRA 02 9363 9244

If I default under a rental agreement, I agree that the agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the agent will use and disclose my personal information in order to:

- (c) Communicate with the owner and select a tenant
- (d) Prepare lease/tenancy documents
- (e) Allow tradespeople or equivalent organisations to contact me
- (f) Lodge/claim/transfer to/from a bond authority
- (g) Refer to tribunals/courts & statutory authorities (where applicable)
- (h) Refer to collection agents/lawyers (where applicable)

- (a) Complete a credit check with NTD (national tenancies database)
- (b) Transfer water accounts in to my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the agent cannot provide me with the lease/tenancy of the premises.

I acknowledge the agents preferred payment method is Payment Gateway (IP Payments Pty Ltd) and accept that the following fees may apply for rent payments made using this method:

- Bank account: \$1.65 Inc GST
- Credit Card: 2.2% inc GST
- BPAY: \$3.00 inc GST

I acknowledge that due to bank processing times, payments made via Payment Gateway are required to be paid 3 business days prior to the due date.

I acknowledge that it is the office's policy to not accept cash as a method for rental and other payments because of risks associated with cash payments and keeping cash on premises. I understand that the agent will also offer me an alternate free facility to pay rental and other payments to the agency by deposit book at the Commonwealth Bank.

Signature _____ Date ____/____/____

F: APPLICANT HISTORY

7. What is your current address? _____

8. How long have you lived at your current address?

9. Why are you leaving this address? _____

10. Name of Landlord/Agent of this property? _____

Landlord/Agent phone number _____

Weekly rent \$ _____

11. What was your previous address? _____

12. How long did you live at this property? _____

13. Name of Landlord/Agent of this property? _____

Landlord/Agent phone number _____

Weekly rent \$ _____

Was your bond refunded in full? _____

If not, why? _____

H: CONTACTS/REFERENCES

16. Please provide a contact in case of emergency

Given name _____

Surname _____

Relationship to you _____

Phone number _____

17. Please provide 2 personal references (of no relation)

(a) Given name _____

Surname _____

Relationship to you _____

Phone number _____

(b) Given name _____

Surname _____

Relationship to you _____

Phone number _____

G: EMPLOYMENT HISTORY

14. What is your current occupation? _____

Full time Part Time Casual (please circle)

Employers name _____

(if self employed, please list accounted. If studying, please list institution)

Employers address _____

Contact name _____

Phone number _____

Length of employment _____

Net income \$ _____

15. Please provide your previous employment details

Occupation _____

Employers name _____

Length of employment _____

Net income \$ _____

I: PETS

18. Please provide details of any pets:

(a) Type/breed _____

Registration number _____

(b) Type/breed _____

Registration number _____

(c) Type/Breed _____

Registration number _____

PLEASE PROVIDE 100 POINTS OF ID:

-Drivers Licence (must provide)	30 points
- Passport	30 points
- Proof of age card	30 points
- Pay Advice/Centrelink Statement (must provide)	15 points
- Bank statement	20 points
- Copy of Medicare card	20 points
- Concession/Pension card	20 points
- Copy of bill	10 points

PLEASE NOTE

Initial payments must be made by cash, bank cheque or money order within 24 hours of approval of application. No personal cheques accepted.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.