

Guarantor - Application For Tenancy

100 Points of I.D Requirements

	PHOTO I.D (LICENSE OR PASSPORT)	40 POINTS
	ANY ACCOUNT WITH CURRENT ADDRESS	20 POINTS
	RATES NOTICE OR CAR REGISTRATION	20 POINTS
	MEDICARE OR SIGNED HEALTH CARE CARD	20 POINTS
	SIGNED OTHER PHOTO I.D	20 POINTS
	PREVIOUS TENANT HISTORY LEDGER OR AGREEMENT	20 POINTS
	LAST 4 RENT RECEIPTS OR RENTAL BOND RECEIPT	20 POINTS
	BANK STATEMENT DEPICTING CURRENT ADDRESS	15 POINTS
	PENSIONER CARD	15 POINTS
	BIRTH CERTIFICATE	10 POINTS

Proof of Income

LAST 3 PAYSLEIPS; PROOF OF SAVINGS HELD; CENTRELINK STATEMENT; ACCOUNTANT STATEMENT ADVISING INCOME AND PROJECTIONS (IF SELF EMPLOYED)

(All questions MUST be answered BEFORE application is processed)

Property to be Rented		Rent Per Week	\$
Guarantors' Name		Phone	
Mobile		Fax	Email
Date Of Birth		Drivers License No/Passport No	
Address			
Do you own or rent this property		How long have you lived there	
If you rent, what is the weekly rent	\$	Agent/Lessor's Name	
Agent/Lessor's Address		Contact Number	
Next of Kin		Relationship to you	
<i>(MUST NOT BE TENANT WHO YOU ARE GOING GUARANTOR FOR OR ANY PERSON PROPOSED TO LIVE AT THE ADDRESS)</i>			
Phone		Mobile	Work
Address			
Name of Tenant you are going Guarantor for?			
Relationship to this person?			

Antrelle Pty Ltd ACN 112 572 184
ACN 74 324 276 167

Toowoomba Range
4 Tourist Road
East Toowoomba
P 07 4617 6444
F 07 4617 6404
E toowoomborange.qld@raywhite.com
W raywhitetoowoomborange.com

Highfields
Shop 7B Highfields Village
Highfields Road, Highfields
P 07 4698 7711
F 07 4697 7911
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Your Occupation		Employer	
Employers Phone		Your Net Weekly Income	\$
How long have you worked here		Basis	<i>Permanent</i> <i>Part-time</i> <i>Casual</i>

Please read through the statements below, sign and date before presenting your application

As Guarantor of this tenant, I hereby agree:

1. That should said tenant default on rental payments, and not attend to payment of this default, I will become responsible for the same.
2. That should said tenant incur any costs toward this property due to damage caused by tenant, and not attend to payment of such costs, I will become responsible for same.
3. That should said tenant abandon the property or break the lease and not attend to payment of all rent or subsequent costs incurred, I shall become responsible for same.

Initial:.....

PRIVACY STATEMENT Privacy disclosure statement of Ray White Toowoomba Range

We are an independently owned and operated business. We are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. Your consent to us collection this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationships including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer/Manager. If you do not complete this form or do not consent below, then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

Initial:.....

PRIVACY CONSENT

I, the Applicant, acknowledge that I have read the Privacy Notice of Ray White Real Estate. I authorize Ray White Real Estate to collect information about me from:

- A. My previous letting agents and/or landlords
- B. My business, character and personal referees
- C. Any tenancy default database which may contain personal information about me. I also authorise Ray White Real Estate to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and or Barclay MIS Debt Collection.

I authorise Ray White Real Estate to disclose the personal information it collects about me to the owner of the property even if the owner is a resident outside Australia and to any third parties—valuers, contractors, salespeople, insurance companies, body corporate, other agents and tenancy default databases.

Initial:.....

CENTRELINK PRIVACY STATEMENT

The social security (Administration) Act 1999 allows Customer Service Officers (CSOs) to request information/documents from a third party in relation to people making a claim for, or receiving, social security payments or concession cards, currently or in the past. Information notices (request for information) must be in writing and contain the relevant details as described in the appropriate section of the Social Security (Administration) Act 1999. Third parties have the legal obligation to comply with these legal notices.

For more information go to the Centrelink website - <http://centrenet/corp/privconf/10402030.htm>

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DECLARATION

1. I, the Applicant, declare that the information provided on all pages of this application, is **true and correct** and that I have supplied it of my own free will AND I hereby authorise you as the letting agent, to conduct any enquiries, and/or searches, including any tenancy information databases in order to verify the above information.
2. I acknowledge that any false information I provide in this application will jeopardise this application and any subsequent tenancy agreement I/we enter into on approval by the owner or agent.
3. I acknowledge and accept that if this application is rejected, the agent is not legally obliged to give reasons for the rejection.
4. I the Applicant declare that I/we am/are not bankrupt and that this rental is within my/our means.
5. I/we, by way of accepting this property agree that it is my responsibility to take out Contents Insurance not only to protect my/our belongings, but also to indemnify the owner against any damage my/our contents may cause to the premises.
6. I acknowledge that any damage arising from cigarette and other burns/animals/tenant neglect in general, will not be tolerated and has to be corrected upon vacation at the tenant's expense.
7. I acknowledge that I have received a copy of the form 18a, prior to filling out this application.

Initial:.....

RENTAL PAYMENT METHODS

This is a CASH FREE office - No Personal Cheques will be accepted.

Our office accepts rental payments via the following options third party secure banking systems

- Payment Gateway Direct Debit; Internet/Phone banking (\$1.65 transaction fee); BPay (\$3 transaction fee)
- Rental Rewards Credit Card (1.76% convenience fee of value)
- Money Order or Bank Cheque
- Employer Contribution

Initial:.....

UPON ACCEPTANCE (IF PROPOSED TENANT IS APPROVED)

Should the proposed tenant be approved to lease this property, the following steps apply:

- An appointment is required to sign a General Tenancy Agreement and supporting documents within 24 hours of approval with a minimum of one weeks rent paid to secure the tenancy (Bank Cheque or Money Order format)
- Prior to commencement of the lease and release of keys, all bond monies and a total of two weeks rent must be paid to this office (Money Order, Credit Card or Bank Cheque format)

Initial:.....

Print Your Name	
Your Signature	
Date	

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