

Application for Tenancy

(To be completed separately by all adult applicants and unaccompanied minors)

1. Property Details:

Address: _____
Lease commencement date: ___/___/___ Lease term: _____ months/ years
Rent: \$ _____ P/W Bond = 4x rental amount: \$ _____

2. Applicant's Details:

Name: _____ Email: _____
Phone (H): _____ Phone (W) _____ Mobile: _____
Date of Birth: ___/___/___ Driver's licence No: _____ Passport No: _____
Car rego No: _____ Car Make: _____ Car Model: _____

Current Address:

Period of Occupancy: _____ Situation: Renting/ Owned/ Other situation: _____
Landlord/Agent Details: _____ Ph: _____ Email: _____
Rent: \$ _____ Reason for leaving: _____

Previous Address:

Period of Occupancy: _____ Situation: Renting/ Owned/ Other situation: _____
Landlord/Agent Details: _____ Ph: _____ Email: _____
Rent: \$ _____ Reason for leaving: _____

Have you ever been evicted from a premise? Yes No

Are you currently in debt to any landlord or agent? Yes No

3. Applicant's Employment:

(NOTE: if either occupation is self-employed please provide a statement of income from your accountant or tax return)

Current Occupation:

Employment type: _____ Duration: _____ Weekly income: \$ _____
Employer/Business Name & ACN/Centre link Details: _____
Address: _____ Contact: _____ Phone: _____

Previous Occupation:

Employment type: _____ Duration: _____ Weekly income: \$ _____
Employer/Business Name & ACN/Centre link Details: _____
Address: _____ Contact: _____ Phone: _____
Student at: _____ Course Name: _____ Duration: _____

4. Utility Connections: **connectnow Phone: 1300 554 323 Fax: 1300 889 598 Email: info@connectnow.com.au**

A free service – connecting your utilities has never been easier connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections. Connectnow also provide a range of additional services to compliment your household utilities, such as Internet & pay TV. A connectnow representative will make all reasonable effort to contact you within one working day of receiving an application. If connectnow was unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection is completed. While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Yes, I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.

5. Pets/Livestock: Yes No

Are Pets Registered? Yes No Registration Number: _____

Pets: Type/ Breed: _____ Inside Outside Number: _____

Livestock Type: _____ Number: _____

6. Firearms: Will firearms be kept at the property, if yes a copy of your licence will be required: Yes No

7. Use of Premises: Will the Premises be used for business purposes: Yes No

8. Occupants:

Number of Adults: _____ Number of Dependants: _____

Fully name/s of all occupants (including names and ages of children): _____

9. Referees: (Referees should NOT be related to you)

Business Referee: _____ Phone: _____ Relationship: _____
Personal Referee: _____ Phone: _____ Relationship: _____

10. Emergency Contact

Note: This information is required in case we need to contact you as a matter of an emergency. **This person must NOT be an occupant living at the property.** This person will be contacted during our application process.

Emergency Contact: _____ Phone: _____
Relationship: _____ E-mail: _____ Mobile: _____
Address: _____

11. Rent Payment Methods & Associated Costs

The Tenant must pay the rent in the approved way/s as indicated below:

Direct Deposit at any NAB branch (with Bank book supplied by RWS) or Internet Banking (Your standard bank fees may apply)
Bank book replacement fee of \$10 will be charged if not returned at vacate or lost during the tenancy

12: Additional Instructions:

- 1.) **DO NOT HAND IN UNLESS ALL 3 PAGES OF THIS APPLICATION ARE FULLY COMPLETED AND SIGNED, INCLUDING THE PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS (page 3)**
- 2.) **If you require any photocopying from our office please note a fee of \$1.00 will be charged.**
- 3.) **Our office does NOT accept cash, personal or business cheques.**
- 4.) **I acknowledge that I have referred to the rental list or internet advertisement for any special conditions on this property.**
- 5.) **I acknowledge that I have received or downloaded (www.raywhitesamford.com.au) a copy of the 18a General Tenancy Agreement including the standard terms of the Agreement.**

13. Terms of Application:

1. Declaration The applicant declares:

- (1) that all the above details are true and correct,
- (2) not to be bankrupt or insolvent.

2. Applicant Agrees

2.1 the Applicant agrees that:

- (1) they have inspected the Premises on the application and accepts its condition.
- (2) the Applicant will sign the Tenancy Agreement forthwith upon being notified of acceptance of this Application by the Agent.
- (3) this Tenancy Application, unless accepted, creates no contractual or legal obligations between the parties.
- (4) the Applicant understands that the Agent/Landlord is not required to give an explanation to the Applicant for any application not approved.
- (5) on acceptance of this Application by the Landlord being notified to the Applicant, verbally or in writing, the Applicant will rent the Premises from the landlord under a Tenancy Agreement drawn up by the Agent and, upon the signing of the Tenancy Agreement, pay the Bond (within 24 hours) and Rent amounts in Property details in an approved way as more particularly set out in the Tenancy Agreement. Such payments to be cleared funds prior to occupancy/key collection.

2.2 On signing this Tenancy Application the Applicant agrees the agent is authorised to make enquires to verify the information contained in the item schedule with relevant tenancy databases including database of the Applicant's previous Letting Agent.

3. Privacy Statement:

The agent collects and uses personal information obtained from you as the Applicant to provide the services required by you or on your behalf. You as the Applicant agree the Agent may collect, use and disclose your personal information in accordance with and subject to the Privacy Act 1988 (CTH) for (where applicable) marketing, sales promotion and administration and as required for legislative and regulatory requirements relating to promotion administration and use of the Agents products and services.

The applicant gives consent for the disclosure of the information contained within this application to the utility connection provider for the purpose of enabling the connection and or disconnection of your services.

Without provision of certain information the Agent may not be able to act effectively or at all on the Principal's behalf. The Applicant has the right to request the agent provide details of such information and also inaccurate or out of date information.

I have been informed and understand that this property may be covered by the Barclay MIS Protect & Collect Plan and consent to the Agent supplying my personal details to Barclay MIS.

14. Signature:

Applicant's Signature: _____ Date: _____

100 Points of Identification Required

Prior to any tenancy application being considered each applicant must produce 100 points of identification.

Please tick boxes below, all identification documents must be provided prior to work commencing on your application.

Drivers licence (40 points)	<input type="checkbox"/>	Previous landlord reference (20 points)	<input type="checkbox"/>	Current centre link statement (20 points)	<input type="checkbox"/>
Passport (40 points)	<input type="checkbox"/>	Current wages advice (20 points)	<input type="checkbox"/>	Copy of birth certificate (20 points)	<input type="checkbox"/>
Other photo ID (20 points)	<input type="checkbox"/>	Previous 4 rent receipts (25 points)	<input type="checkbox"/>	Utilities bill/Medicare card/ bank statement (10points)	<input type="checkbox"/>

