

## **CLEANING TO BE DONE WHEN VACATING PREMISES**

To assist in ensuring your bond is returned without any avoidable deductions or time delays, please keep the following on file and refer to it prior to handing back all sets of keys and Exit Condition Report. Prompt reporting of maintenance issues ensures continued enjoyment of the tenancy with minimal disturbance.

### **GENERALLY**

Clean all windows (Inside and out) , doors, sliding doors, window tracks, fly screens and security screens

Vacuum all sliding door tracks and wipe

Sweep and mop all floors (except carpet), removing any marks

Carpets to be cleaned to the same standard as when you moved in.

Fumigation for Fleas to be carried out by a Registered Pest Control Company

Clean light fittings, remove all cobwebs (remove light fittings and wipe out dead bugs)

Clean full walls and light switches

Wipe down and remove all dust from skirting boards, picture frames, window sills etc.

Ensure that all curtains and blinds are clean as per condition report

### **KITCHEN**

Inside and outside all cupboards and doors (especially pot cupboard)

Inside, outside and around stove

Inside, outside and behind refrigerator and dishwasher (if applicable)

Exhaust fans and filter

Sink, especially drain holes

Range hood and filter (filter can be removed and cleaned)

### **BATHROOM**

All floors, mirrors and windows and window tracks

Inside and outside all cupboards

Toilet, bath, shower recess (tiles and screen do get a scum build-up on them - this is to be removed), glass screens, sink

Clean inside built-in wardrobes and mirrored doors (wipe over scuff marks)

Shower curtain washed with bleach or replaced if applicable

### **LAUNDRY**

Inside, outside and behind washing machine, rinse out filter

Inside, outside and behind dryer, remove lint

Clean laundry tub (inside bottom cupboard of tub)

### **VERANDAH**

Sweep and mop, clean railings and any perspex glass

Remove all cobwebs etc.

### **LOCK UP GARAGE OR CARPORT**

Hose/Sweep out and remove any oil residue from concrete

Empty any wheelie bins and remove all rubbish (put rubbish bin out if full)

Clean oil residue from concrete

Close garage door

### **YARDS**

Lawns, edges, weeding, general tidy up and gardens

### **IF FURNISHED**

Make sure that all items are in original rooms as per inventory and have been cleaned.

PLEASE CONTACT OUR OFFICE FOR A RECOMMENDED CARPET CLEANER AND PEST CONTROL COMPANY. A RECEIPT MUST BE PRESENTED ON RETURNING OF KEYS. RENT WILL BE CHARGED UNTIL ALL KEYS ARE HANDED IN