

IMPORTANT INFORMATION BEFORE YOU APPLY

1. INSPECTING THE PROPERTY

- Your application will not be finalized until you inspect the property.
- Property inspections are strictly by appointment only.
- You are welcome to “drive by” the property, but cannot enter past the front gate unless accompanied by a Staff Member of Ray White Rural Beaudesert.

2. LODGING YOUR APPLICATION

- Applicants with TICA history will not be considered
- Applications will not be processed until all information is provided and signed.
- All applicants must complete an Application if over the age of 18 years old.
- 2 most recent pay slips or income statement must be provided by each applicant
- **Please ensure all details have been completed**

100 POINTS OF IDENTIFICATION IS REQUIRED BY EACH APPLICANT

ID	POINTS	✓	
Current Driver’s Licence	40		
Current Passport	40		
Photo ID (18 + Card)	30		
Previous Tenancy Reference	20		
Previous 2 Rent Receipts	20		
Motor Vehicle Registration	20		
Bank Statement	20		
Telephone/Electricity/Gas Account	20		
Medicare Card	20		
Birth Certificate	20		
Credit/Debit/ATM Card	20		

PLEASE NOTE – Photocopying of ID is charged at 50c per single page

3. HOLDING DEPOSIT

- Once approved, you will be required to pay a HOLDING DEPOSIT. This is the equivalent of one week’s rent for every week the property will be left vacant between you receiving approval and when you choose to move in.

4. SIGNING THE LEASE

- The property manager will make an appointment for you and all tenants to sign the lease documents. These appointments are conducted during office hours between Monday and Friday.
- You will be advised of the amount you need to pay at sign up (4 weeks rent as bond + 2 weeks rent less the holding deposit). This can be paid by providing proof of internet transfer.
- You will not be able to transfer a bond from a previous property. Department of Housing bonds will be accepted once approved and Lodgement Form 2C signed. This must be completed prior to signing the lease.

Tenancy Application Form

Please be advised that this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form.

PROPERTY DETAILS

Address of Property/Properties:

Move in date:

Bond to be in the name/s of:

Pets (name, type, rego number & council): *A Pet Agreement will be signed at Sign up*

Names of all other occupants to be listed on tenancy agreement for the property (Name & DOB):

Names and ages of any children to occupy the property (Name & DOB):

PERSONAL DETAILS

Given Name(s):

Surname:

Current Address:

Home Phone:

Work Phone:

Mobile:

Fax:

Email:

Date of Birth:

Drivers Licence No:

DriversLicenceState:

Passport No:

Passport Country:

NEXT OF KIN (Name of Relative or Other Person to Contact in Emergency NOT TO BE LIVING AT PROPERTY)

Given Name(s):

Relationship:

Address:

Phone:

Mobile:

Email:

CURRENT ACCOMMODATION/RENTAL DETAILS PRIVATE REAL ESTATE FAMILY HOME

Length of time at current address:

Current lease term:

to

Reason for leaving:

Rent per week:

Landlord / Agent Phone:

Name of Landlord / Agent:

PREVIOUS ACCOMMODATION/RENTAL HISTORY PRIVATE REAL ESTATE FAMILY HOME

Previous Address:	
Length of time at above address:	to Rent per week:
Name of Landlord / Agent:	Phone:
Was Bond refunded in full?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If No, please specify reasons why:	

EMPLOYMENT DETAILS FULL TIME PART TIME CASUAL CENTRELINK SELF EMPLOYED - see below

2 MOST RECENT PAYSLEIPS OR INCOME STATEMENT MUST BE PROVIDED

Current Employer:	Length of Employment:
Occupation:	Weekly Income (after tax):
Employment Address:	
Contact Name (payroll / manager):	Contact Number:
Other Source of Income:	Other Source of Weekly Income (after tax):

SELF EMPLOYMENT DETAILS LAST FINANCIAL YEAR TAX RETURN MUST BE PROVIDED

Company Name:	Business Type:
ABN:	Net Yearly Income:
Accountant Name:	Accountant Phone:

REFEREES (must have visited a property that you have lived in and cannot be an Employer, Family or Relative)

Personal referee:	Personal referee:
Phone:	Phone:
Mobile:	Relationship:
Relationship:	Mobile:

**IF WE CANNOT CONTACT THESE REFEREES
YOUR APPLICATION WILL NOT BE COMPLETED.**



Your Free No Obligation Utility Connection Service

MAKES MOVING EASY

Let Direct Connect take the hard work out of your move, we'll do all the running around and set everything up for you you choose your suppliers. It's easy and best of all its FREE!

Electricity

Phone

Internet

Gas

Foxtel

DECLARATION AND EXECUTION: By signing this application, I/we: consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of any of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue [for a period of 1 year from the date of our/my execution of this application/until [28] days after we/I disconnect the last of the services in respect of which this application is made]; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services.

By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements, authorisations and other undertakings set out in this application form on behalf of all applicants listed in this application form.

Signature:

Date:

P: 1300 664 715 F: 1300 664 185 W: www.directconnect.com.au

PRIVACY STATEMENT

PRIVACY DISCLOSURE STATEMENT
We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

1. My Previous letting agents and/or landlords;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me. I also authorize the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, Centrelink & other agents and tenancy default databases.

I have read, agreed to and understood all of the above terms and conditions that are relevant to me.
I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

Applicant Name	Signature	Date
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