

# Ray White®

## Rent Payment Information for Tenants

Please be aware that **ALL** options listed below are affected by a transaction delay of up to **4 days**. This is an unavoidable delay that occurs between the financial institutions and is in no way of benefit to your agent.

**It is recommended that you pay your rent a minimum of 4 days BEFORE the actual due date to prevent your tenancy ledger from reflecting late payments.**

Payment options



### Automated Payments

- Tick the box on the Direct Debit Request form for: Recurring Schedule Configured by Managing Agent
- Enter your Rent Amount, Payment Frequency and Commencement Date (please be aware that a **\$1.65** payment fee will be added to your nominated amount automatically)
- Please sign and return the completed form to your agent



### B-Pay

- Via your financial institution (online), enter your BPAY Biller code and Reference number (provided by Ray White Cranbourne)
- Enter the amount that you wish to pay including the payment fee of **\$3.00** (please be aware that if you do not amend your payment amount to include this fee your rent payment will be less than is required and your account will reflect that you are in arrears)
- Submit the payment



### Post Billpay

- Present your personalised cut out card to the Service Operator at Australia Post (provided by Ray White Cranbourne)
- Via cash or Eftpos, pay the required amount including the payment fee of **\$4.00** (please be aware that if you do not amend your payment amount to include this fee your rent payment will be less than is required and your account will reflect that you are in arrears)
- The Service Operator will issue you a receipt

**Remember – Please allow up to 4 working days for payments to reach your agent**