


Office Use	
Date received: _____	
Applicant Name: _____	
Property Address: _____	
<input type="checkbox"/> ID Checked	<input type="checkbox"/> COT

## TENANCY APPLICATION FORM

Please ensure the following Application is completed in full and all required documents are clearly copied and attached.

1. Any adult, over the age of 18, MUST complete a Tenancy Application
2. This Application will not be processed unless it has been completed in full
3. An Application must be completed per tenant or approved occupant
4. Third parties responsible for rental payments must complete an Application

1. I found the Property to be in a satisfactory condition during my inspection	Yes / No
2. If "No", please state your concerns.	
a. I acknowledge that these items are subject to the lessor's approval	
i. _____	
ii. _____	
3. I acknowledge that this is an application to rent this Property and that my application is subject to the lessor's approval and understand that there is no legal obligation for a reason to be given, should this application not be accepted	
4. I declare that the information provided is true and correct. I consent to this application being verified and reference check(s) with Tenancy Default Databases being undertaken.	
I, the applicant, apply for approval to rent the Property referred to in this form and acknowledge that my application will be forwarded to the lessor of the Property for consideration	
APPLICANT NAME: _____	SIGNATURE: _____
	DATE: _____

### You MUST include an item from each section

Section One		Section Two		
<input type="checkbox"/>	Drivers Licence	40	<input type="checkbox"/> Current Wage Advice	30
<input type="checkbox"/>	Passport	40	<input type="checkbox"/> Centrelink Income Statement	30
<input type="checkbox"/>	Birth Certificate	40	<input type="checkbox"/> Previous Taxation Return	30
			<input type="checkbox"/> Business Activity Statement (Proof of income if self-employed)	30
Section Three				
<input type="checkbox"/>	Rental ledger - Current			30
<input type="checkbox"/>	Rental ledger - Previous			30
<input type="checkbox"/>	Previous two rent receipts			30
<input type="checkbox"/>	Council rates notice (if current home owner)			30
<input type="checkbox"/>	Motor vehicle registration certificate			30
<input type="checkbox"/>	Recent bank statement			30
<input type="checkbox"/>	Recent telephone account			30

### Have you...

- Attached 100 points of identification to assist your application
- Inspected the Property
- Completed the application in full, including your day time contact number
- Read and signed the Privacy Disclosure Statement and Declaration

PROPERTY DETAILS			
Address of Property:			
Rent per week: \$	Preferred Lease commencement date:	Preferred Lease term:	
No. of adults:	No. of Children:	Age(s):	
Names of all other occupants to reside in the Property (inc children):			
Number of pet(s):	Reg #:	Desexed:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of pet(s):	Car model:	Car registration plate:	
PERSONAL DETAILS			
Applicants full name:			DOB:
Have you ever been known by another name <input type="checkbox"/> Yes <input type="checkbox"/> No			Other Name:
Home Phone:	Mobile:	Email:	
Drivers licence #:	Drivers licence state:	Drivers licence expiry:	
Passport #:	Passport Country:	Passport Expiry:	
Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No			
CURRENT TENANCY DETAILS			
Property Address:			
Rent per week: \$		Length of stay:	
Current agent/landlord:			
Agent/landlord phone #:	Agent/landlord email:	Agent/Landlord fax:	
Reason for leaving:			
PREVIOUS TENANCY DETAILS			
Property Address:			
Rent per week: \$		Length of stay:	
Current agent/landlord:			
Agent/landlord phone #:	Agent/landlord email:	Agent/Landlord fax:	
Reason for leaving:			
Was bond refunded in full? Yes / No If no, why?			
CURRENT EMPLOYMENT DETAILS			
Current employer/company name:			
Occupation:			
Contact name/payroll:	Phone:	Email:	
Length of employment:		Net weekly income: \$	
SELF-EMPLOYMENT DETAILS			
Company Name:		Business type:	
Business address:		Length of employment:	
Position held:		ABN:	
Accountant name:		Phone:	Email:
ADDITIONAL INCOME – Please provide evidence			
Net weekly income from other source:			
Source(s) of other income:			
STUDENT INFORMATION			
Place of study:		Course name:	
Course length:		Enrolment/Student No:	
ADDITIONAL INFORMATION			
Are you an Australian citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you an Australian resident? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Vehicle Information		Car Registration No:	Model:
		Car Registration No:	Model:
EMERGENCY CONTACT DETAILS (Next of Kin)			
Full Name:		Relationship:	
Address:		Home Phone:	Mobile:
Full Name:		Relationship:	
Address:		Home Phone:	Mobile:

**RAY WHITE INSURANCE**

To save you time when you're moving, Ray White can assist you by arranging discounts on our insurance.

It's a free service and there is NO obligation. Please tick the box below if you would like Ray White Insurance to call you and explain how the service works.

Yes, I would like to be contacted by Ray White Insurance

Ray White Insurance will use the information in this application to explain the services offered. Personal information collected by Ray White Connect and Ray White Insurance may be accessed by contacting them on the contact details provided below.

Ray White Insurance: P: 1800 221 773

**RAY WHITE ASHROVE - PRIVACY DISCLOSURE STATEMENT**

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

- 1. My Previous letting agents and/or landlords;
- 2. My personal referees;
- 3. Any Tenancy Default Database which may contain personal information about me. I also authorize the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases.

I agree to be contacted by electronic and or/SMS methods.

APPLICANT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**DECLARATION**

I, the Applicant, hereby offer to rent the Property from the owner under a lease to be prepared by the Agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts:

\$ \_\_\_\_\_ rent per week

**Statement of Costs:**

Bond (4 weeks rent) = \$ \_\_\_\_\_

Bond (6 weeks rent if Rental value over \$700) = \$ \_\_\_\_\_

Rent (First two weeks) = \$ \_\_\_\_\_

Total required: \$ \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Other details:**

Do you have any applications pending on other properties?	Yes / No
Has your tenancy ever been terminated?	Yes / No
Are you in debt with another landlord and agent?	Yes / No
Are you aware of anything that could affect your future rental payments?	Yes / No
Do you currently own a property?	Yes / No
Are you considering buying a property soon?	Yes / No

Ray White Ashgrove  
 7 Ashgrove Ave  
 Ashgrove QLD 4060  
 ashgrove.rentals@raywhite.com  
 PH: 3366 4033  
 Fax: 3366 6342



MAKES MOVING EASY  
Your **FREE** No Obligation Connection Service

# Ray White®

7 Ashgrove Ave  
Ashgrove QLD 4060  
Phone: (07) 3366 4033  
Fax: (07) 3366 6342  
Email: maria.bucolo@raywhite.com  
Web: www.raywhiteashgrove.com.au

Direct Connect can help arrange for the connection or provision of the following utilities and other services:

- |             |            |                   |          |        |
|-------------|------------|-------------------|----------|--------|
| Electricity | Gas        | Phone             | Internet | Pay TV |
| Insurance   | Removalist | Truck or van hire | Cleaners |        |

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

<b>Name of Applicant</b>	
<b>Address For Connection</b>	
	<b>Postcode</b>

<b>Contact Phone Number</b>		<b>Date Of Birth</b>	
		<b>CONNECTION DATE</b>	



***This is a FREE service that connects all your utilities and other services.***

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

**DECLARATION AND EXECUTION:** By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date