

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)

A. AGENT DETAILS

Ray White - Beecroft

Address: 14B Hannah Street, Beecroft, 2119
Phone Number: 02 9479 8444
Fax: 02 9479 8411
Email: anita.graham@raywhite.com
Web: www.raywhitebeecroft.com.au

Property Manager Anita Graham @ RWB

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode _____

2. Lease commencement date?

_____ Day _____ Month _____ Year

3. Lease term?

_____ Years _____ Months

4. How many tenants will occupy the property?

_____ Adults _____ Children _____ Ages of Children

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Other

Surname _____ Given Name/s _____

Date of Birth _____ Driver's licence number _____

Driver's licence expiry date _____ Driver's licence state _____

Passport no. _____ Passport country _____

Please provide details of any pets

Breed/type _____ Council registration / number _____

1. _____

2. _____

Car Registration

6. Please provide your contact details

Home phone no. _____ Mobile phone no. _____

Work phone no. _____ Fax no. _____

Email address _____

7. What is your current address?

Postcode _____

D. UTILITY CONNECTIONS

Telephone: 1300 400 600
 Fax: 1300 326 468
 www.yourporter.com.au

YourPorter is a FREE service connecting utilities and other services.
 If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- | | | |
|---|--|---|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Telephone | <input type="checkbox"/> Pay TV |
| <input type="checkbox"/> Gas | <input type="checkbox"/> Internet | <input type="checkbox"/> Health Insurance |
| <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Home Loans | |
| <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Home & Contents Insurance | |

DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature _____ Date _____

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature _____ Date _____

F. APPLICANT HISTORY

9. How long have you lived at your current address?
 Years Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)
 Name of landlord or agent

 Landlord/agent's phone no. Weekly Rent Paid \$

12. What was your previous residential address?

 Postcode

13. How long did you live at this address?
 Years Months

14. Landlord/Agent details of this property (if applicable)
 Name of landlord or agent

 Landlord/agent's phone no. Weekly Rent Paid \$
 Was bond refunded in full? If not why not?

G. EMPLOYMENT HISTORY

15. Please provide your employment details
 What is your occupation?

 What is the nature of your employment?
 (FULL TIME/PART TIME/CASUAL)
 Employer's name (inc. accountant if self employed or institution if student)

 Employer's address

 Postcode
 Contact name Phone no.
 Length of employment Years Months Net Income \$

16. Please provide your previous employment details
 Occupation?

 Employer's name

 Contact name Phone no.
 Length of employment Years Months Net Income \$

H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency
 Surname Given name/s
 Relationship to you Phone no.

18. Please provide 2 personal references (not related to you)
 1. Surname Given name/s
 Relationship to you Phone no.
 2. Surname Given name/s
 Relationship to you Phone no.

I. ACCEPTABLE FORMS OF ID

- Please provide forms of ID from the below list.**
- | | |
|---|---|
| Passport current or expired within the last two years | Electoral enrolment card |
| Driver's licence | Medicare card |
| Centrelink card | Motor vehicle registration |
| Tertiary education ID card | Proof of age card |
| Mortgage documents | Rent records: less than six months old |
| Bank statement | Utility account: one only, less than six months old |
| | Council rates notice |

J. PAYMENT DETAILS

Property Rental
 \$ per week

First payment of rent in advance	\$ <input type="text"/>
Rental Bond (4 weeks rent):	\$ <input type="text"/>
Sub Total	\$ <input type="text"/>
Less: Holding deposit (see below)	\$ <input type="text"/>
Amount payable on signing tenancy agreement (bank cheque or money order only)	\$ <input type="text"/>

K. HOLDING FEE

The holding fee can only be accepted after the application for tenancy is approved.

The holding fee (not exceeding 1 week's rent) of keeps the premises off the market for the prospective tenant for 7 days (or longer by agreement).

In consideration of the above holding fee paid by the prospective tenant, the landlord's agent acknowledges that:

(i) The application for tenancy has been approved by the landlord; and
 (ii) The premises will not be let during the above period, pending the making of a residential tenancy agreement;
 and
 (iii) If the prospective tenant(s) decide not to enter into such an agreement, the landlord may retain the whole fee;
 and
 (iv) If a residential tenancy agreement is entered into, the holding fee is to be paid towards rent for the residential premises concerned.
 (v) The whole of the fee will be refunded to the prospective tenant if:
 (a) the entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry out the repairs or other work during the specified period
 (b) the landlord/landlord's agent have failed to disclose a material fact(s) or made misrepresentation(s) before entering into the residential tenancy agreement.

Signature of Landlords agent **Date**

Signature of Applicant **Date**

L. CONDITIONS

If your application is conditional on the landlord undertaking to do any repairs or improvements, please describe here:

N.B The applicant must not assume that any alarm systems, television aerials or heating/cooling systems are, or are not, in good working order. Should your application be conditional on said system be in good working order, or if you require a long tenancy, Please note this in the above section.