



Ray White Holland Park Tenancy Application

- Use a separate form for each person wanting to apply
- Omitting information may affect the applications' outcome
- 996 Logan Rd, Holland Park QLD 4121 | ph 3421 1600
- fx 3847 1711 | rentals.hollandpark.qld@raywhite.com

PROPERTY:						
Applying with:	other applicants name	other applicants name	other applicants name			
1.APPLICANT DETAILS	E-mail					
First Name	Last Name			Preferred:		
<input type="checkbox"/> Male <input type="checkbox"/> Female	DOB / /	# Children to live in property		Ages		
Work Ph	Mobile			Car Rego #		
2.OCCUPATION DETAILS	Company Name			Contact Name		
Suburb	Current Occupation		Income p/w \$	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual		
Length Employed yrs months	Employer Ph Number		Annual Income \$			
ADMIN / / : <input type="checkbox"/> Completed						
IF LESS THAN 12MONTHS - PREVIOUS	Company			Contact		
Total Income p/w \$	Ph Number		Length Employed yrs months			
ADMIN / / : <input type="checkbox"/> Completed						
STUDYING	<input type="checkbox"/> Full <input type="checkbox"/> Part Time	Place of Study & Course			Income p/w \$	
ADMIN / / : <input type="checkbox"/> Completed						
3.CURRENT ACCOMODATION	Address					
Lessor / Agent			Phone	Rent p/w \$		
Reason for leaving			Email Address <i>must be completed</i>			
Do you expect to get the bond back in full: <input type="checkbox"/> Yes <input type="checkbox"/> No - Why				Months Occupied		
ADMIN / / : <input type="checkbox"/> Completed						
4.PREVIOUS ACCOMODATION	Address					
Lessor / Agent			Phone	Rent p/w \$		
Reason for leaving			Email Address <i>must be completed</i>			
Do you get the bond back in full: <input type="checkbox"/> Yes <input type="checkbox"/> No - Why:				Months Occupied		
ADMIN / / : <input type="checkbox"/> Completed						
5.PERSONAL REFERENCE (not relative, employer, landlord)				Name		
Phone		Known for yrs		Relationship		
ADMIN / / : <input type="checkbox"/> Completed						
6. PET/ANIMAL REQUEST			Species		Breed	
Name		Colour		Age		Weight kgs
<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Indoor Pet		<input type="checkbox"/> Outside ONLY PET		Rego#	<input type="checkbox"/> Attach Photo
7. SUBMIT APPLICATION			I have inspected the premises & wish to make an application to take a tenancy of this premises for:			
Term of months from / /			for a rental of \$ per week		Signature	
Full Name			Date / / Time :		Total Number of Occupants to reside at property:	
Anything Additional you need to advise Agent:						

8. DISCLAIMER / AUTHORITY- make sure you tick ALL the items in this Right Hand Column

Before I submit this Application, I have...	
Read the Tenancy Agreement & Special Terms including 17a - http://raywhitehollandpark.com.au/rent/applying-for-a-rental-property/	<input type="checkbox"/>
SUPPLIED ALL OF THE FOLLOWING IDENTIFICATION AND SUPPORTING DOCUMENTS: <input type="checkbox"/> Front & Rear of Drivers License <input type="checkbox"/> Passport <input type="checkbox"/> 2x Payslips <input type="checkbox"/> Current Bank Statement <input type="checkbox"/> Bank/Medicare Card <input type="checkbox"/> Bill with address	<input type="checkbox"/>
During my full internal and external inspection of this Property on ____/____/____ I found it to be in a satisfactory condition. If "No" I request the following items be attended to prior to my tenancy, subject to the Lessor's approval (attach separate sheet or email agent)	<input type="checkbox"/>
I declare that the application information provided is true and correct. I consent to this application being verified and to the access of Tenancy Information Centre of Australia and National Tenancy Database records for information about my tenancy history if applicable. I apply for approval to rent the premises referred to in this form and acknowledge that my application will be referred to the Lessor of the property for consideration. I declare that I am not bankrupt or an undischarged bankrupt.	<input type="checkbox"/>
I understand that if this Application is approved by the Lessor: <ul style="list-style-type: none"> • Arrangements must be made for all approved Applicants to sign the General Tenancy Agreement within 24 hours of the approval • I will make the non refundable part bond payment equal to 2 weeks rent within 24 hours of the approval • That immediately upon communication that this application has been accepted, this tenancy is binding to both lessor and tenant 	<input type="checkbox"/>
NOTE: We cannot commence processing your application until ALL boxes in this section have been ticked & ID supplied	<input type="checkbox"/>

9. COLLECTION NOTICE

The personal information you provide in this application or that our Agency collects from other sources is necessary for Ray White Holland Park to verify your identity, to process & evaluate the application & to manage the tenancy. If the application successful, personal information collected about you in this application & during the course of your tenancy, may be disclosed for the purpose for which it was collected to other parties including the Lessor's, referees, other Agents & third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to Ray White Holland Park and/or the Lessor. If you enter into a Residential Tenancy Agreement & if you fail to comply with your obligations under this agreement, the facts & other relevant personal information collected about you during the course of your tenancy may also be disclosed to the Lessor, their party operators of tenancy databases and/or other Agents. You have the right to access personal information that we hold about you by contacting our Privacy Officer. You can also correct this information if it is inaccurate, incomplete or out of date. If your application is not successful it will not be stored. If you decide not to collect your application Ray White Holland Park will destroy your documents to comply with privacy legislation. If you do not complete this form or do not sign the consent below, then your application for residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected due to insufficient information to assess the application

10. CONSENT TO RECEIVE ELECTRONIC COMMUNICATION

The Electronic Transactions Act (Queensland) 2001 (Sections 11 and 12) requires a person to provide consent if they agree to receive information via electronic communication. The preferred email address for the person providing consent is as per the email address stated in Section 1 of this document. The Applicant acknowledges they provide consent to Ray White Holland Park for the use of electronic communication as a method of communication with the applicant.

11. PRIVACY CONSENT

I, the applicant acknowledge that I have read the above Privacy Disclosure Statement and Collection Notice of Ray White Holland Park. I authorise Ray White Holland Park to collect information about me from:

- My previous Letting Agents and/or Lessors
- My personal referees, employers & all other references on this application
- Any Tenancy Default Database (including TICA and NTD) which may contain personal information about me.

I also authorise Ray White Holland Park to disclose details about any defaults by me under the tenancy to which this application relates, to any default database to which it subscribes including TICA and NTD. I authorise Ray White Holland Park to refer my name and contact details to an arranger or service provider including tradespeople (to attend to work required at this property), salespeople (primary and secondary Agents), valuers, the Lessor, other Agents, database operators, other Property Managers, body corporate operators, insurance companies, financial services (to assist with home loan applications if required in the future) and to authorities as required by law. I agree to be contacted by electronic and/or SMS methods.

Full Name	Date / / Time :	Signature
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12. EMERGENCY CONTACT PERSON NOT LIVING IN THE HOUSE

Name	Relationship
Mobile #	Email

OFFICE USE ONLY - DO NOT COMPLETE

TICA SEARCH <input type="checkbox"/> Tenant Clear <input type="checkbox"/> NO - Print Record <input type="checkbox"/> More than 3 - mark & advise PM			
<input type="checkbox"/> ID <input type="checkbox"/> Bank Stmt <input type="checkbox"/> Pay slip <input type="checkbox"/> Employment <input type="checkbox"/> Current Accom <input type="checkbox"/> Past Accom <input type="checkbox"/> Personal Ref <input type="checkbox"/> Pet <input type="checkbox"/> Visa Check			
ADMIN			
APP TRACKER ID	<input type="checkbox"/> Processing <input type="checkbox"/> Rental Ref <input type="checkbox"/> With Owner <input type="checkbox"/> Awaiting Payment <input type="checkbox"/> Status-		
<input type="checkbox"/> TB4call <input type="checkbox"/> LLcall	months \$	p/w Start /	PETS: <input type="checkbox"/> TApproved - Sign Up / :