

Tenancy Application Form

Please be advised that this application will only be processed once ALL details have been completed and all copies of all supporting documents are attached. Each applicant must submit an individual form.

Please provide the following supporting documents

IDENTIFICATION: 2 documents verifying your identity.

INCOME: 2 documents confirming your ability to pay the rent.

SUITABILITY: 2 documents confirming your suitability to enter into the residential tenancy agreement.

PROPERTY DETAILS

Address of Property:

Lease commencement date:

Lease term:

Rent per week:

Number and type of pets:

Names of all other occupants that will be living at the property:

PERSONAL DETAILS

Given Name(s):

Surname:

Home Phone:

Other Phone:

Mobile:

Email:

Drivers Licence No:

Drivers Licence State:

NEXT OF KIN (not residing with you)

Given Name(s):

Surname:

Relationship:

Address:

Phone:

Mobile:

Email:

CURRENT RESIDENTIAL DETAILS

Current Address:

Length of time at current address:

Weekly rent paid:

Name of Landlord / Agent:

Landlord / Agent Phone:

PREVIOUS RESIDENTIAL DETAILS

Previous Address:

Length of time at above address: From

to

Rent Paid per week:

Name of Landlord / Agent:

Agent Phone:

REFEREES

Personal referee 1 name:

Relationship:

Mobile:

Personal referee 2 name:

Relationship:

Mobile:

ADDITIONAL NOTES (if applicable)

RAY WHITE HOME NOW – FREE SERVICE

To save you time when you're moving house, Ray White can assist you by arranging your utility connections, discounts on your insurance. Home Now, Ray White Insurance to call you and explain how the service works.

Yes, I would like to be contacted by Ray White Home Now, Ray White Insurance.

Ray White Home Now:

Phone: 1300 862 255

Email: connect@raywhitehomenow.com

Web: www.raywhitehomenow.com

Ray White Insurance :

Phone: 1800 221 773

Email: insurance@raywhite.com

Fax : 07 3257 4386

Web: www.raywhiteinsurance.com.au

Ray White Home Now, Ray White Insurance will use the information in this application to explain the services offered and to undertake any connection and disconnection services authorized (including the provision of information to utility companies). Personal information collected by Ray White Home Now, Ray White Insurance may be accessed by contacting them on the contact details above. While the Ray White Home Now service is FREE, normal service provider fees or bonds may apply for utility connections.

DOCUMENT EXAMPLES

- Driver's Licence
- Passport
- Birth Certificate/Extract Other Photo ID
- Pension Card
- Medicare / Health Care Card
- Rates Notice (Proof of Ownership)
- Rent Ledger from other Agent
- Phone / Electricity / Gas Account

PRIVACY STATEMENT

PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

1. My Previous letting agents and/or landlords;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me. I also authorize the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorize the Agent to disclose the personal information collected about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases.

Where Ray White Connect is requested by me to arrange for the provision of connection and disconnection services, I consent to Ray White Connect disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to Ray White Connect disclosing confirmation details (including NMI, MIRN and telephone number) to the Agent. I acknowledge that neither Ray White Connect nor the Agent accepts any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. The Agent has a commercial relationship with Ray White Connect. I acknowledge that Ray White Connect, the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the connection of a utility service. There is no charge to me for the Ray White Connect service; normal service provider fees or bonds may apply.

Applicant Name	Signature	Date

DECLARATION

I am aware that an applicant who falsifies information in connection with a lease is guilty of an offence. Max. penalty: \$20,000 Expiation Fee \$1,200.00. I, the Applicant, hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be approved, I acknowledge that I will be required to pay the following amounts:

First payment of 2 weeks rent in advance	\$
Rental bond	\$
Total to be paid prior to key collection	\$

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

Applicant Name	Signature	Date