

INSTRUCTIONS FOR THE TENANT

To cancel your agent controlled payment schedule or your Ray White rent payment facility please follow the three step process outlined below:

1. Complete this form in full
2. Ensure you have signed and dated where requested
3. Fax or mail this form to your managing agent

TENANT DETAILS

First Name:		Last Name:	
Tenant #:		Date of Birth:	
Address:			
Suburb:			
State:		Postcode:	

CANCELLATION DETAILS

Please cancel my agent controlled payment schedule as of:

Date:

And/Or

Please cancel my Ray White rent payment facility as of:

Date:

REQUEST AND AUTHORITY TO CANCEL

I hereby request the above details be cancelled as instructed. I understand payments scheduled on or after the above cancellation date will not be processed.

Name

Date

Signature