

Ray White Glen Waverley

Residential Tenancy Application Form



A. Rental Property Address

Address:

Date inspected property:

2. Preferred Commencement date

Day: Month: Year: Term:

Rent payable for property: \$ per/week

The monthly calander rental amount is calculated as per the Victorian Civil and Administrivate Tribunals instructions. The formula is: The weekly rental amount, divided by 7 days, multiplied by 365 days, divided by 12 months

B. Applicant Details

3. Contact Details Mr Mrs Ms Dr Other

First Name:

Last Name:

Mobile: Work:

Email:

4. Other Applicants Name: (All Applicants to reside at the property must be listed. Exc dependants)

1 2

3 4

5. Number of People to Occupy

Adults: Children:

Pets: Yes No Number of Pets:

Types of pets:

6. Identification

Drivers Licence No: State: Expiry Date:

Passport No: Passport Issuing Country:

C. Emergency Contact Details (Not residing with you)

Name:

Relationship:

Contact Number:

Ray White Glen Waverley

169 Coleman Parade
Glen Waverley Vic 3150
+61 3 9574 9555
+61 3 9574 9299

leasing.glenwaverley@raywhite.com

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Ray White Glen Waverley | 91 100 362 365
Officer in Effective Control Damian Moore
raywhitegw.com

D. Current Landlord/Agent/Home Owner

7. Current Address

Street:

Suburb:

Postcode:

How long have you lived at your current address:

Years

Months

Is this property:

Owned by you

Rented

Living with parents /relatives

8. If renting agent name:

Contact number:

Current rental amount:

\$

per/week

Email:

Was your bond returned in full:

Yes

No

Or not vacated yet

Reason for leaving:

9. Details if home owner

This home is to be:

Sold

Reovated/Re-Building

Rented

Details of selling/leasing agent

Agent Name:

Work Number:

Mobile:

Does this property provide you with an additional income?

Yes

No

How long have you owned this home:

Reason for moving:

E. Previous Landlord/Agent Details

10. Previous rental history (if current rental history is less then 2 year's old)

Rent paid p/week: \$

Street:

Suburb:

Postcode:

State:

Time at Address:

From:

To:

Was the bond refunded in full: Yes

No

Reason:

Name of landlord:

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E. Employment

11. Current Employer (Please attached two most recent payslips)

Employer Name:

Occupation:

Employment Address:

Phone number

(for confirming income/employment status)

Annual net income:

\$

Employed since:

Full Time

Part Time

Casual

12. If self-employed

Company Name:

Company Address:

Business Type

Accountant Name:

Phone:

ABN / ACN:

Do you intend to operate any part of your business from home:

Yes

No

13. Previous Employer (If employed less than 2 years)

Occupation

Employers name:

Phone:

Your position:

Annual income amount:

\$

Employment period:

Full Time

Part Time

Casual

14. Please complete if student (Photocopy of student card required)

Course Name:

Campus:

Contact Name:

Phone:

Student Number:

Full Time

Part Time

Casual

F. References

15. Professional References

Name:

Relationship:

Phone:

16. Personal References

Name:

Relationship:

Phone:

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Please Note:

If your application be successful, the Lease Agreement and Bond MUST be signed/paid within 24 hours of being accepted. The bond must be either a bank cheque or money order payable to the the RTBA. The property will remain advertised until this has been settled.

SUPPORTING DOCUMENTS

100 points of ID required to be photocopied and attached to this application	
40 pts	Drivers Licence
40 pts	Passport Photo page
20 pts	Current photo ID
20 pts	Current Payslip
20 pts	Previous 2 rent receipts
20 pts	Bank Statement
20 pts	Medicare Card
20 pts	Debit/Credit Card

ADDITIONAL INFORMATION

Photographic Identification must be submitted with each application.

To assist in reducing application processing time, please include payslips and bank statements along with your application.

Under the Electronic Transactions (Victoria) Act 2000 (Act) the applicant consent to any information being given to them by means of an electronic communication.

COMPARE CONNECT AND SAVE

Connection
services



realestate.com.au



Select the services that you would like connected:

- | | | |
|--------------------------------------|---------------------------------|-----------------------------------|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Phone | <input type="checkbox"/> PAY TV | <input type="checkbox"/> Water |

To help get your electricity, gas and more connected, Ray White Glen Waverley and realestate.com.au have teamed up to provide you a fast and free of charge utility connection service. It's a free service and there's NO obligation.

If you are the successful applicant for the property you are applying we will discuss and select the right plans for you. No more running around - we'll take care of contacting all the providers for you and even disconnecting your previous address connections.

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PRIVACY POLICY

The personal information you provide in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application during the course of the tenancy if the applicant is successful may be disclosed for the Purpose of which it was collected to other parties including Landlords and their advisors, referees, other agents and third party operators of tenancy reference databases. "The owner and Agent may each use your personal information in connection with:

- (a) their business, including in connection with:
 - (i) the purchase, development, sale and leasing of land, including the building:
 - (ii) the proposed sale of an interest in the Owner or Agent business:
 - (iii) raising finance in connection with the matters specified in paragraph
 - (iv) the management of the building and the Owners portfolio of land:
 - (v) internal reporting:
 - (vi) reporting to related entities, financiers and advisors; and
 - (b) the management and administration of the lease
 - (c) processing of application details through tenancy database.
- The owner and Agent may disclose your personal information, they consider it is necessary to do so:

- (a) if required by law; or
 - (b) to any one or more of the following
 - (i) their related entities:
 - (ii) persons in connection with a proposed sale of an interest in the Owners or agent's business (including purchasers of the building):
 - (iii) the Owner's corporation and, if relevant, the building management committee for the building any of whom may be located outside Australia
 - (iv) contractors and service providers involved in the management and maintenance of the building or any works in connection with the building.
 - (v) professional advisors in connection with the lease, the premises or the building
 - (c) Tenancy Databases
- Your rights: You need not give the Agent any of the personal information it requests. However, without this information, the owner and agent may not be able to provide you with the service you require. You may request access at any time to personal information which the believe it is incorrect or out of date.

PRIVACY ACT ACKNOWLEDGEMENT

I authorise you to give information to and obtain information from all credit providers and references named in this application. I confirm that I have read and understand the Privacy Policy that the lessor/agent has made available to me.

I/we have been advised that a Consumer Affairs Booklet can be obtained from Office of Fair Trading or Rental Bond office.

Applicant

Name: _____

Applicant

Signature: _____

Date: ____ / ____ / ____

Current Address: _____

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