

# Rental Application

Please be advised that this application will only be processed once ALL details have been completed and all copies of supporting documents attached. Each applicant must submit an individual form.

Applicant Name:

Names of all other applicants:

## PROPERTY DETAILS

Rent per week

Preference 1:

\$

Preference 2:

\$

Preference 3:

\$

**Please email your application with your ID to [wodonga.vic@raywhite.com](mailto:wodonga.vic@raywhite.com)  
NOT the property manager**

Preferred commencement date:

Preferred Lease Term:

9 Months

14 Months

Pets:    Y    N    Please fill in the back page

Number of children to occupy property:

Ages:

## PERSONAL DETAILS

Given Name(s):

Surname:

Current Address:

Date of Birth:

Drivers Licence No:

Licence State:

Passport Number:

Passport Country:

Home Phone:

Work Phone:

Mobile:

Other Phone:

Email Address:

## IDENTIFICATION REQUIRED

Please provide ONE from each column for your identification (please note: if you do not provide one item from each column then we cannot except your tenancy form)

Drivers License

Current Payslip/  
Centrelink Statement

Utility Bill

Passport

Income statement  
from investment/own  
business

Bank card

Other Photo ID

## ACCEPTING THE PROPERTY

Would you like to (Please tick one or the other)

Apply for the property sight unseen

Look through the property before signing leases

**NEXT OF KIN/EMERGENCY CONTACT (NOT LIVING WITH YOU)**

Given Name(s):	Surname:
Relationship:	
Address:	
Phone:	Mobile:

**CURRENT HOUSING (THE HOUSE YOU ARE VACATING FROM)**

Type:      Renting      Boarding      Owned	Commencement Date:
Name of Rental Provider / Agent:	Phone:
Rent Paid: (if applicable)	Reason for Leaving:
If you are selling, Agents name:	Phone:

**PREVIOUS HOUSING HISTORY (NOT CURRENT) THESE DETAILS MUST BE FILLED IN OR WE WILL NOT PROCESS YOUR APPLICATION FORM**

Address:	
Type:      Rented      Boarded      Owned	Commencement Date:
Managing Agency:	Vacate Date:
Contact Person:	Phone:
Rent Paid: (if applicable)	

**PREVIOUS HOUSING HISTORY THESE DETAILS MUST BE FILLED IN OR WE WILL NOT PROCESS YOUR APPLICATION FORM**

Address:	
Type:      Rented      Boarded      Owned	Commencement Date:
Managing Agency:	Vacate Date:
Contact Person:	Phone:
Rent Paid: (if applicable)	

**CURRENT EMPLOYMENT DETAILS** **Not employed**

Occupation:	Commencement Date:
Employer:	Type:      Full Time      Part Time      Casual
Contact Name (payroll / manager):	
Contact Number:	Contact Mobile:

**SELF EMPLOYMENT DETAILS** **Not self employed**

Company Name:	Business Type:
Position Held:	ABN:
Accountant Name:	Phone:

## INCOME

Net weekly income:Net weekly income from other sources:

Source(s) of other income (eg Centerlink, rental property):

PREVIOUS EMPLOYMENT (if length of current employment is less than 6 months)  N/A

Occupation:

Previous Employer:

Contact Name:

Contact Number:

Dates of Employment:

Net weekly income:

## STUDENT INFORMATION

 Not a student

Place of Study:

Course Name:

Course Length:

Student No:

## REFEREES

Personal referee:

Relationship:

Phone:

Mobile:

## FREE UTILITY CONNECTIONS

**connectnow.**  
We get things sorted.

P: 1300 554 323

E: [info@connectnow.com.au](mailto:info@connectnow.com.au)W: [connectnow.com.au](http://connectnow.com.au)

## Moving made easier

Connectnow makes moving easier for you by sorting your essential home moving needs quickly and easily in one simple phone call. Our services include electricity, gas, internet, pay TV, home phone connections and much more. Plus, our home moving service is free – it's our way of ensuring your move is as seamless as possible.

We'll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don't hear from us, please call **1300 554 323** to ensure your services are connected.

**PRIVACY CONSENT AND TERMS. By signing this form you consent and agree to the following:** Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third-party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's Privacy Policy for further details, including your rights to access and correct the information held about you at [connectnow.com.au](http://connectnow.com.au). Third-party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing [info@connectnow.com.au](mailto:info@connectnow.com.au). To the extent permitted by law and except where expressly guaranteed, connectnow are not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may receive commissions or fees from your selected retailer(s), and your real estate agent may also receive commissions or fees from connectnow, in each case for arranging provision of the requested services. The value of commissions or fees may vary from time to time and may differ depending on which retailer is selected. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third-party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

**Yes, I accept the Terms. Please call me to connect my new services.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

PM ID: \_\_\_\_\_

## PRIVACY STATEMENT

We are an independently owned and operated business (**Ray White Wodonga**). Our complete privacy policy can be found on our website. If you believe that your privacy has been breached, please contact us using the contact details on our website and provide details of the incident so that we can investigate it. Our procedure for investigating and dealing with privacy breaches is set out in our current complaints handling procedures.

We collect personal information in this form to assess your application for a residential tenancy. You also consent to us using your information for the purposes of direct marketing, business research and customer satisfaction enquiries. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the owner's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer or the contact details on our website.

If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

## CONSENT

I, the Applicant, acknowledge that I have read the Privacy Statement and the privacy policy of the Ray White Office. I authorise the Ray White Office and the Agent to collect information about me from:

1. My previous letting agents, landlords, current and previous employers;
2. My personal referees;
3. Ray White may use one or more of the following residential tenancy databases (RTDs) to check my tenancy history for the purpose of deciding whether the landlord should enter into a tenancy agreement with me:
  - a. the landlord may use:
    - NTD ph – 1300 563 826 ntd.net.au
    - TICA ph – 1902 220 346 tica.com.au
    - Rpdata ph 1300 734 318 rpdata.com
    - BARCLAY MIS ph – 1300 883 916 barclaysmis.com.au
    - TYRA ph – 02 9363 9244 tradingreference.com
  - b. You may contact an RTD about personal information held about you by using the contact details provided above.
4. Personal information collected about me to the owner of the property even if the owner is resident outside Australia
5. personal information collected about me to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases to which it is reasonably necessary to disclose in relation to the tenancy arrangement.

As your information may be emailed or stored in the cloud, we cannot ensure that overseas recipients to whom your information is disclosed will not breach the Australian Privacy Principles in relation to your information. Acknowledging that this is so, you consent to your information being emailed and stored in the cloud. Where Ray White Connect is requested by me to arrange for the provision of connection and disconnection services, I consent to Ray White Connect disclosing personal information about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to Ray White Connect disclosing confirmation details (including NMI, MIRN and telephone number) to the Ray White Office and the Agent. I acknowledge that Ray White Connect, the Ray White Office and the Agent do not accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. The Ray White Office and the Agent have a commercial relationship with Ray White Connect. I acknowledge that Ray White Connect, the Ray White Office and the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the disconnection, reconnection or connection of a utility service. I also acknowledge, while there is no charge to me for the Ray White Connect service; normal service provider fees or bonds may apply for which I am responsible.

Name:

Signature:

Date:

## IMPORTANT INFORMATION REGARDING PETS FOR NEW AND CURRENT RENTERS

If you have a pet or intend to get one during your Renter, you should get permission from the Rental Provider and include the permission as a term of the lease before moving In.

If your pet causes damage or nuisance, or the property has not been kept in a reasonable clean condition because of your pet, your Rental Provider agent may give you a notice for breach of duty. This notice may require you to:

- fix the damage, or
- Ensure the nuisance or poor property condition does not happen again.

If there was agreement for the pet to be kept, this notice may also require you to remove the pet from the property.

What reasonable grounds will VCAT consider for the removal of the pet?

Before arriving at a decision, VCAT will consider the following factors:

- The type of pet the renter wants to keep, or is keeping, on the property
- The character and nature of the property itself, including appliances, fixtures and fittings
- Whether refusing consent to keep the pet on the property is allowed under any Act

## MAKING YOUR APPLICATION COUNT

- Ensure your application is filled out in full and all ID is provided. This is very important not only so we can conduct the relevant checks, but it shows you follow instructions well and are organized. This also includes all the documents for your pets if you have them.
- Arrive at the inspections on time and only confirm if you are going to attend the inspection. This is very important and shows you are punctual and understand our time is important
- Be respectful to our staff and treat them in a professional manner
- Make sure the information on your application form is true and correct. We will not tolerate misinformation. If we do discover misinformation, we will cease checking your application form immediately
- Hand your application in as soon as you can after the inspection. To prevent missing out on the property you are applying for we recommend you get your application form in within 1 hour of inspecting the property.
- We attempt to have your application checked as soon as possible, however this may take time. We recommend letting all your references know we will be contacting them and allow up to 74 hours before contacting our office to see where your application is up to

## DECLARATION

I acknowledge that this application is subject to the approval of the Rental Providers. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

Name:	Signature:	Date:
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**Please email your application with your ID to [wodonga.vic@raywhite.com](mailto:wodonga.vic@raywhite.com) NOT the property manager. We will not process your application until it is filled out in FULL, all ID is provided, and all applications are in-**

# Pet Application Form

Todays Date					
Type of pet			Breed		
Desexed	Yes	No	Age of pet		
Microchipped	Yes	No	Vaccinated	Yes	No
Council registration number			Where is the pet kept	Inside	Outside
Pet Two (if applicable)					
Type of pet			Breed		
Desexed	Yes	No	Age of pet		
Microchipped	Yes	No	Vaccinated	Yes	No
Council registration number			Where is the pet kept	Inside	Outside

**Please note all dogs and cats are required by law to be registered with the local council.**

I/We request the consent of the property owner to keep the above detailed pet/s on the property and acknowledge that all information provided above is correct and to the best of your knowledge

Signed by the applicant(s)			
Checklist <b>(please note: we require all of these documents to be provided with your application for)</b>			
Vaccination Information	<input type="checkbox"/>	Council registration Certificate	<input type="checkbox"/>
Picture of Pet	<input type="checkbox"/>	Microchip certificate	<input type="checkbox"/>