



TENANT – INTENTION TO VACATE

PROPERTY:

PROPERTY MANAGER:

Please accept this notification of my/our intention to vacate the premises on:

VACATING DATE: / /

I understand that rent must be paid in advance up to and including the proposed date of vacation.

Bond monies are not to be applied towards rent monies due. This is an offence under the Residential Tenancies Act 1997, Section 248, and may be subject to a fine of up to \$1,000.00.

I understand that rent will be charged until all keys to the property have been returned to the relevant Ray White Balwyn Office.

I understand that Ray White Balwyn will conduct open for inspections of the property for prospective tenants in the last 2 weeks of my vacating.

REASON FOR VACATING:

SIGNED:

NAME (please print):

DATE: / /