

## INTENTION TO VACATE

Date:

Vacating Date:

Address

Tenant Name/s

Forwarding Address:

Mobile:

Work:

Home:

Email:

Reason for Leaving:

**We require at least one day per week to do inspections for potential new tenants.**

**I/We Prefer:**

One set day per week

As required

Take Key

**I / We**, as tenants of the above property, hereby give notice of my / our intention to vacate these premises on the vacating date as advised on this form.

**I / We**, acknowledge that the residential tenancies act provides that a tenant must not refuse to pay rent on the grounds that the tenant intends to use the bond as payment or partial payment of rent.

Tenant Name/s:

Tenant Signature:

Date:

Office only:

Yes

No

Payment Gateway Stopped

Notice to vacate sent to tenant