

# TENANCY APPLICATION FORM

All Forms of ID must be included with this application for all applicants over 18 years of age before it will be processed

## PROPERTY DETAILS

Address of property applying for:				
Date you require property:		Rent per week \$		
Lease term wanted: € 12 months	€ Other	If Other, please state term:		
Pets: € Yes	€ No	Type:	Breed:	Age:
If Yes, please state type / breed /age:		Type:	Breed:	Age:

## PERSONAL DETAILS

Applicants Name:			
Current Residential Address:			
Contact Phone Details:	H	W	M
Email Address(s):			
Passport ID No:	Drivers Licence No (5a)		Version No (5b)

Partners Name:			
Current Residential Address:			
Contact Phone Details:	H	W	M
Email Address(s):			
Passport ID No:	Drivers Licence No (5a)		Version No (5b)

## OCCUPANTS (not stated above, please include anyone under the age of 18 years old)

Name:	Age:	Occupation:
Name:	Age:	Occupation:
Name:	Age:	Occupation:
Name:	Age:	Occupation:

## CURRENT TENANCY DETAILS

Time at current address:	Rent Paid:
Name of landlord/agent:	Phone:
Reason for leaving:	

## PREVIOUS RENTAL HISTORY

Address of Property:	
Time at previous address:	Rent Paid:
Name of landlord/agent:	Phone:
Reason for leaving:	

## CURRENT EMPLOYMENT

Occupation:	Current Employer:
Employers Address:	
Contact Name:	Contact Number:
Length of Employment:	Net Income:

## PARTNERS CURRENT EMPLOYMENT

Occupation:	Current Employer:
Employers Address:	
Contact Name:	Contact Number:
Length of Employment:	Net Income:

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## REFEREES (Employer/ Current landlord):

Please do not give family or friends as referees – we will not contact them and your application will not be accepted

Name:		Relationship:	
Phone:		Mobile:	

Name:		Relationship:	
Phone:		Mobile:	

## PLEASE ANSWER THE FOLLOWING

Have any of your previous tenancies been terminated?	<input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, please state below
Are you or have you been in debt to a company or bankrupt?	<input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, please state below Amount of Debt:
Are you on a WINZ Benefit?	<input type="checkbox"/> Yes <input type="checkbox"/> No - If yes, please state below Weekly Income:
Are you a smoker?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## PROOF OF IDENTITY REQUIRED (you must supply a copy of all the below for your application to proceed)

Drivers License	<input type="checkbox"/> {Required or Passport
Passport (If not a New Zealand Citizen or Resident)	<input type="checkbox"/> {Required or Drivers License
Proof of Income (payslip or employment contract)	<input type="checkbox"/> Required
Proof of Address (Electricity, Gas or Phone Bill / Bank Statement)	<input type="checkbox"/> Required

## PAYMENT

I agree to pay the following costs to Red Chili Property Management upon signing the Tenancy Agreement: Bond of three weeks rent, one weeks rent in advance and a letting fee of one weeks rent plus GST. All monies are to be paid in full before possession of the property can be taken

## PRIVACY STATEMENT

PRIVACY DISCLOSURE STATEMENT OF RAY WHITE LINCOLN - Red Chili Property Management Ltd

We are an independently owned and operated business. We are bound by the Privacy Act 1993. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous Landlords or Letting Agents, your current employer, credit agencies and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your contact details to maintenance contractors and the Landlords insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

## PRIVACY CONSENT

I the Applicant acknowledge that I have read the Privacy Statement above and authorise Ray White Lincoln – Red Chili Property Management Ltd to collect information from:

1. My previous letting Agents and/or Landlords
2. My referees
3. Any tenancy Default Database which may contain personal information about me. I also authorise Ray White Real Estate to disclose details about my defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Department of Housing & Building National Tenancy Database (NTD)

I authorise Ray White – Red Chili Property Management Ltd to disclose the personal information it collects about me to the owner of the property even if the owner is a resident outside New Zealand and to any third parties – valuer's, contractors, sales people, insurance companies, body corporate, other agents and tenancy default databases.

Tenant Name

Signature

Date

Return To: Ray White Lincoln, Unit 2 19 Gerald Street, Lincoln, 7608

Phone: 03 325 7298

Fax: 03 325 3369

Email: [rentals.lincoln@raywhite.com](mailto:rentals.lincoln@raywhite.com) or [lincoln.rentals@raywhite.com](mailto:lincoln.rentals@raywhite.com)

**Ray White**  
Red Chili Property Management Ltd