

APPLICATION FOR RESIDENTIAL TENANCY

PROPERTY _____ \$ _____ PW

RAY WHITE WHITEMAN & ASSOCIATES RESERVES THE RIGHT TO REFUSE ANY APPLICATION IF ALL DETAILS ARE NOT COMPLETED ON THIS FORM. PLEASE ENSURE ALL PARTS ARE COMPLETED. IF NOT, THE FORM WILL BE NOT BE ACCEPTED.

APPLICATIONS FORMS ARE TO BE HANDED INTO THE OFFICE BEFORE 4.00PM MONDAY TO FRIDAY. WE WILL NOT ACCEPT ANY FORMS AFTER THIS TIME

The following conditions are relevant when completing this form.

1. The applicant will not be entitled to occupation of the Premises until;
 - (a) the Lease is signed by the applicant/s and
 - (b) the payment of all monies due to be paid by the Applicant is received by Ray White Whiteman & Associates (see back of all monies required when taking residency). **Initial.....**
2. The Applicant acknowledges having inspected the Premises and will accept possession of the Premises in the condition as at the date of inspection. If there are any requests, the applicant is to clarify this at the end of this application. **Initial.....**
3. The Applicant will, if the application is approved, execute a Lease. The Lease shall be the REIWA Standard Residential Property Lease including any special conditions included and/or attached. **Initial**
4. The Applicant acknowledges that they are responsible for their own contents. The Applicant should arrange their own insurance to cover their contents. **Initial**
5. The Applicant acknowledges that the agent, being Ray White Whiteman & Associates, shall serve any notices required during the Applicants tenancy and any Notices to Owner must be served through the agent. **Initial**
6. The Applicant acknowledges that service of any notice to any one Applicant shall be deemed to be service on them all. **Initial**
7. The Applicant agrees that Ray White Whiteman & Associates will carry out all inspections of the Premises between 8.30am to 5pm weekdays. **Initial**
8. The Applicant agrees that for the purpose of this Application, Ray White Whiteman & Associates may make enquiries of the persons given as referees by the Applicant and also make enquiries of such other persons or agencies as Ray White Whiteman & Associates sees fit. **Initial**
9. The Applicant acknowledges having been advised that items of personal information contained in this Application may be recorded in a Tenancy Data Base and may be disclosed in connection with other residential tenancy applications by the Applicant. **Initial**
10. The Applicant shall enclose an Option Fee with this application form, being the equivalent of **\$50 / \$100 IN CASH**, however acceptance of this application shall be subject to approval of Ray White Whiteman & Associates absolute discretion. The Applicant further understands that **WITHDRAWAL AFTER ACCEPTANCE OF THIS APPLICATION WILL RESULT IN FORFEITURE OF THE OPTION FEE**. If accepted, the option fee shall be part of the moving in costs. **Initial**

PLEASE NOTE ALL APPLICANTS MUST KEEP THEIR RECEIPT AND PRESENT IT WHEN COLLECTING THEIR OPTION FEE IF THEIR APPLICATION IS NOT ACCEPTED.

I/WE HEREBY GIVE PERMISSION FOR RAY WHITE WHITEMAN & ASSOCIATES TO REFUND MY OPTION FEE INTO THE FOLLOWING BANK ACCOUNT IF I AM NOT ACCEPTED TO THE FOLLOWING BANK ACCOUNT WITHIN 7 DAYS OF NON-ACCEPTANCE:

ACCOUNT NAME: _____ BANK: _____

BSB: _____ ACCOUNT: _____ SIGN: _____

11. Any applicant acknowledges that they are over 18 years of age, none are bankrupt and they each declare that all of the information supplied in the Applicant's Particulars are true and correct and are not misleading in any way. Initial

12. All applicants agree to provide with this application a 100 point identification checking system. Please refer to the back of this application for a list of ID required. Photocopies of all ID are to be submitted with this application to support the form. Initial

SPECIAL CONDITIONS TO THE LEASE REQUESTED BY THE APPLICANT/S

.....
.....
.....

THE APPLICANT/S IS TO SUPPLY TO THE AGENT COPIES OF THE FOLLOWING IDENTIFICATION FOR OUR 100 POINT CHECKING SYSTEM

BIRTH CERTIFICATE	50 POINTS	<input type="checkbox"/>
CURRENT PASSPORT	50 POINTS	<input type="checkbox"/>
AUSTRALIAN CITIZENSHIP	50 POINTS	<input type="checkbox"/>
CURRENT DRIVERS LICENSE WITH PHOTO	20 POINTS	<input type="checkbox"/>
PROOF OF AGE CARD	20 POINTS	<input type="checkbox"/>
STUDENT IDENTIFICATION CARD	20 POINTS	<input type="checkbox"/>
PUBLIC UTILITY EG: GAS, WATER	10 POINTS	<input type="checkbox"/>
BANK CARD, VISA CARD & CREDIT CARD	10 POINTS	<input type="checkbox"/>

NUMBER OF PERSONS TO OCCUPY PREMISES

ADULTS AGES.....

CHILDREN AGES

WILL YOU BE APPLYING FOR DEPARTMENT OF HOUSING BOND?.....

WHAT DATE DO YOU WANT TO MOVE INTO THE PROPERTY?.....

I/WE WOULD LIKE THE INITIAL LESE FOR A PERIOD OF 6/ 12 MONTHS

PLEASE NOTE 12 MONTH LEASES ARE SUBJECT TO A RENT INCREASE IN 6 MONTHS

AMOUNTS PAYABLE (IF ACCEPTED AND LEASE ENTERED INTO)

SECURITY BOND	\$.....
PET BOND (IF APPLICABLE)	\$.....
RENT (2 WEEKS REQUIRED)	\$.....
TOTAL DUE	\$.....
LESS OPTION FEE	\$..... PAID YES/NO
BALANCE DUE	\$.....

PLEASE NOTE BALANCE DUE IS TO BE PAID BY CASH, EFT OR BANK CHEQUE ONLY

DO YOU INTEND HAVING A PET ON THE PREMISES?.....

NUMBER OF PETS..... IF YES NUMBER –

TYPE OF PET.....BREED.....AGE.....

DO YOU INTEND HAVING A WATER BED ON THE PROPERTY?.....

APPLICANT 1 PARTICULARS

NAME DATE OF BIRTH.....
(FIRST, MIDDLE & SURNAME) MALE/FEMALE

PREVIOUS NAMES.....

DRIVERS LICENCE NO STATE PASSPORT NO

PHONE NO (H) (W) (M)

EMAIL ADDRESS:

A) OCCUPANCY DETAILS

YOUR CURRENT ADDRESS.....

WHO DO YOU PAY RENT TO

PHONE NO AMOUNT OF RENT PAID PER WEEK.....

PERIOD YOU HAVE RENTED THERE (**DATES PLS**).....

REASONS WHY YOU SHALL BE LEAVING

B) YOUR PREVIOUS ADDRESS

WHO DID YOU PAY RENT TO

PHONE NO AMOUNT OF RENT PAID PER WEEK.....

PERIOD YOU LIVED THERE (**DATES PLS**).....

REASONS WHY YOU LEFT

C) EMPLOYMENT DETAILS

OCCUPATION

EMPLOYER - COMPANY NAME

PHONE NOPERIOD OF EMPLOYMENT.....WAGE \$.....PW

IF LESS THAN 12 MONTHS, **NAME & ADDRESS & CONTACT NUMBER OF**
PREVIOUS EMPLOYER

.....
.....

D) REFERENCES – 2 REQUIRED

i) NAME.....

ADDRESS

PHONE NUMBERS (W) (H)..... (M).....

YOUR RELATIONSHIP WITH THIS PERSON

.....

ii) NAME.....

ADDRESS
PHONE NUMBERS (W) (H)..... (M).....

YOUR RELATIONSHIP WITH THIS PERSON
.....

E) NEXT OF KIN/EMERGENCY CONTACT (NOT TO LIVING WITH YOU)

NAMEPHONE NO(NOT MOBILE)

ADDRESS

RELATIONSHIP

(PLS NOTE CONTACT SHALL BE MADE TO THIS PERSON IF THE NEED ARISES)

F) ARE YOU A SMOKER?.....

**G) MOTOR VEHICLE DETAILS (ONLY REQ'D IF VEHICLE IS TO BE AT THE
PREMISES)**

MAKE MODEL.....

REGISTRATION NO..... COLOUR

APPLICANTS SIGNATUREDATE

APPLICANT 2 PARTICULARS

YOUR RELATIONSHIP WITH APPLICANT 1

NAME DATE OF BIRTH.....

(FIRST, MIDDLE & SURNAME)

MALE/FEMALE

PREVIOUS NAMES.....

DRIVERS LICENCE NO STATE PASSPORT NO

PHONE NO (H) (W) (M)

EMAIL ADDRESS:

A) OCCUPANCY DETAILS

YOUR CURRENT ADDRESS.....

WHO DO YOU PAY RENT TO

PHONE NO AMOUNT OF RENT PAID

PERIOD YOU HAVE RENTED THERE (**DATES PLS**).....

REASONS WHY YOU SHALL BE LEAVING

B) YOUR PREVIOUS ADDRESS

WHO DID YOU PAY RENT TO

PHONE NO AMOUNT OF RENT PAID

PERIOD YOU LIVED THERE (**DATES PLS**).....

REASONS WHY YOU LEFT

C) EMPLOYMENT DETAILS

OCCUPATION

EMPLOYER - COMPANY NAME

PHONE NOPERIOD OF EMPLOYMENT.....WAGE \$.....PW

IF LESS THAN 12 MONTHS, PLEASE SUPPLY **NAME & ADDRESS & PHONE NUMBER**
OF PREVIOUS EMPLOYER.....

D) REFERENCES – 2 REQUIRED

i) NAME.....

ADDRESS

PHONE NUMBERS (W) (H)..... (M).....

YOUR RELATIONSHIP WITH THIS PERSON

.....

ii) NAME.....

ADDRESS

PHONE NUMBERS (W) (H)..... (M).....

YOUR RELATIONSHIP WITH THIS PERSON

.....

E) NEXT OF KIN/EMERGENCY CONTACT (NOT LIVING WITH YOU)

NAMEPHONE NO(NOT MOBILE)

ADDRESS

RELATIONSHIP

(PLS NOTE CONTACT SHALL BE MADE TO THIS PERSON IF THE NEED ARISES)

F) ARE YOU A SMOKER?.....

**G) MOTOR VEHICLE DETAILS (ONLY REQ'D IF VEHICLE IS TO BE AT THE
PREMISES)**

MAKE MODEL.....

REGISTRATION NO..... COLOUR

APPLICANTS SIGNATUREDATE

APPLICANT 3 PARTICULARS

YOUR RELATIONSHIP TO APPLICANT ONE

NAME DATE OF BIRTH.....

(FIRST, MIDDLE & SURNAME)

PREVIOUS NAMES.....

DRIVERS LICENCE NO STATE PASSPORT NO

PHONE NO (H) (W) (M)

EMAIL ADDRESS:

A) OCCUPANCY DETAILS

YOUR CURRENT ADDRESS.....

WHO DO YOU PAY RENT TO

PHONE NO AMOUNT OF RENT PAID

PERIOD YOU HAVE RENTED THERE (**DATES PLS**).....

REASONS WHY YOU SHALL BE LEAVING

B) YOUR PREVIOUS ADDRESS

WHO DID YOU PAY RENT TO

PHONE NO AMOUNT OF RENT PAID

PERIOD YOU LIVED THERE (**DATES PLS**).....

REASONS WHY YOU LEFT

C) EMPLOYMENT DETAILS

OCCUPATION

EMPLOYER - COMPANY NAME

PHONE NOPERIOD OF EMPLOYMENT.....AGE \$.....PW

IF LESS THAN 12 MONTHS, PLEASE SUPPLY **NAME & ADDRESS & PHONE NUMBER**
OF PREVIOUS EMPLOYER.....

D) REFERENCES – 2 REQUIRED

i) NAME.....

ADDRESS

PHONE NUMBERS (W) (H)..... (M).....

YOUR RELATIONSHIP WITH THIS PERSON

.....

ii) NAME.....

ADDRESS

PHONE NUMBERS (W) (H)..... (M).....

YOUR RELATIONSHIP WITH THIS PERSON

.....

E) NEXT OF KIN/EMERGENCY CONTACT (NOT LIVING WITH YOU)

NAMEPHONE NO(NOT MOBILE)

ADDRESS

RELATIONSHIP

(PLS NOTE CONTACT SHALL BE MADE TO THIS PERSON IF THE NEED ARISES)

F) ARE YOU A SMOKER?.....

APPLICANTS SIGNATUREDATE

AGENT ACCEPTANCE.....DATE.....

PROPERTY MANAGEMENT
Disclosure Statement & Consent to be attached to your
“Application for Residential Tenancy”

PRIVACY DISCLOSURE STATEMENT OF
GOLDEN FOCUS PTY LTD t/a RAY WHITE REAL ESTATE WHITEMAN & ASSOCIATES
PHONE: 9344 1322 FAX: 9344 8229

We are an independently owned and operated business. We are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. We use the database operated by National Tenancy Database (NTD). You can find out more information about this database at its website www.klm@ntd.net.au. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlords insurers. We may also send out personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our office. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

PRIVACY CONSENT

I, the Applicant acknowledge that I have read the Privacy Notice of Golden Focus Pty Ltd trading as Ray White Real Estate Whiteman & Associates. I authorise Ray White Real Estate Whiteman & Associates to collect information about me from:

- a) My previous letting agents and/or landlords;
- b) My personal referees; and
- c) Any Tenancy Default Database (including NTD) which may contain personal information about me. I also authorise Ray White Real Estate Whiteman & Associates to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including NTD.

I authorise Ray White Real Estate Whiteman & Associates to disclose the personal information it collects about me to the owner of the property, even if the owner is resident outside Australia. I also authorise Ray White Real Estate Whiteman & Associates to refer my details to an arranger of:

(optional-tick to indicate consent)

- Financial service products (to assist with a home loan application)
- Utilities (to arrange connection or transfer of telephone, gas, electricity etc.)

Signatures & names of all applicants 1. _____

2. _____

3. _____ Dated _____