

APPLICATION FOR TENANCY

Ray White[®]

ADDRESS OF PREMISES APPLIED FOR.....

How did you find out about this property? Rental List Internet Local Paper Signage Window

Term Required: 3 mth 6 mth 12 mth **RENT \$**per week

FULL NAME: Mr/Mrs/Miss/Ms..... Date of Birth.....

Present Address.....

Phone No. Home..... Business..... Mobile.....

Personal/Business Email Address.....

Occupation..... Employers Name.....

Employers Address..... Employers Ph. No.....

Period of Employment..... Drivers Licence No.....

Number of Persons who will occupy premises: Adults.....Children.....

Ages of Children.....

(Should there be more than one applicant, then a separate application form must be completed for each applicant).

Pets: Yes No Number & Type.....

How long at present address?..... Current rent paid \$.....

Reason for leaving.....

Name of present Agent/Landlord.....

Phone No. Home..... Business..... Mobile.....

Previous Rental History 1

Address..... From..... To.....

Landlord/Agent..... Phone No.....

Previous Rental History 2

Address..... From..... To.....

Landlord/Agent..... Phone No.....

Business or Personal Referee (not related)..... Relationship.....

Phone No..... Mobile.....

Emergency Contact..... Relation to applicant.....

Address.....

Email Address.....

Phone No. Home..... Business..... Mobile.....

If you dispute part or all of the amount specified in this statement, and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. By law legal action to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you.

PRIVACY STATEMENT

We are an independently owned and operated business (**Ray White Office**). Our complete privacy policy can be found on our website. If you believe that your privacy has been breached, please contact us using the contact details on our website and provide details of the incident so that we can investigate it. Our procedure for investigating and dealing with privacy breaches is set out in our current complaints handling procedures.

We collect personal information in this form to assess your application for a residential tenancy. You also consent to us using your information for the purposes of direct marketing, business research and customer satisfaction enquiries. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the owner's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer or the contact details on our website.

If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I, the Applicant, acknowledge that I have read the Privacy Statement above and the privacy policy of the Ray White Office. I authorise the Ray White Office and the Agent to collect information about me from:

1. My previous letting agents, landlords, current and previous employers;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me.

I authorise the Ray White Office and the Agent to disclose:

- details about any defaults by me under the tenancy to which this application relates, to any tenancy default database to which the Ray White Office or the Agent subscribes, including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA)
- personal information collected about me to the owner of the property even if the owner is resident outside Australia
- personal information collected about me to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases to which it is reasonably necessary to disclose in relation to the tenancy arrangement.

As your information may be emailed or stored in the cloud, we cannot ensure that overseas recipients to whom your information is disclosed will not breach the Australian Privacy Principles in relation to your information. Acknowledging that this is so, you consent to your information being emailed and stored in the cloud.

Where Ray White Connect is requested by me to arrange for the provision of connection and disconnection services, I consent to Ray White Connect disclosing personal information about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to Ray White Connect disclosing confirmation details (including NMI, MIRN and telephone number) to the Ray White Office and the Agent. I acknowledge that Ray White Connect, the Ray White Office and the Agent do not accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. The Ray White Office and the Agent have a commercial relationship with Ray White Connect. I acknowledge that Ray White Connect, the Ray White Office and the Agent and its employees may receive a fee and/or benefit from a utility service provider in relation to the disconnection, reconnection or connection of a utility service. I also acknowledge, while there is no charge to me for the Ray White Connect service; normal service provider fees or bonds may apply for which I am responsible.

Applicant Name

Signature

Date

If you dispute part or all of the amount specified in this statement, and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. By law legal action to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you

OFFICE USE ONLY – REFERENCE CHECK FOR AN APPLICATION FOR TENANCY

CHECKED BY SW LR HR PB

Employment

Payslips Attached

Present Agent/Landlord

.....

.....

TICA Check

Enquiry Source added to monthly report

Private Landlord Script Completed (if applicable)

PROPERTY MANAGER

Landlord Contacted Smoke Alarm present at property

New Landlord Comments.....

.....

Tenants Contacted

Starting Date.....Rent \$.....per week

Term: - 3mth - 6mth - 12mth

Holding Deposit Paid Date.....

Tenant entered into computer Front Listing Sheet removed

Names for agreement.....

Special Conditions for agreement:

Grounds Pets For Sale Other

If you dispute part or all of the amount specified in this statement, and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. By law legal action to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you.