

Application Form – RENTAL PROPERTY

Each party to a lease must provide a fully completed application form.

For your application to be processed quickly you must answer all questions and provide all relevant documents.

RAY WHITE city precinct
Level 21 Tower 2
201 Sussex Street
SYDNEY 2000
T 0438 922 643
E cityprecinct.nsw@raywhite.com

A. PROPERTY DETAILS

1. Address of property

| | |
|--|----------|
| | |
| | Postcode |

2. Lease commencement date?

| | | | | | |
|--|-----|--|-------|--|------|
| | Day | | Month | | Year |
|--|-----|--|-------|--|------|

3. Lease term?

| | | | |
|--|-------|--|--------|
| | Years | | Months |
|--|-------|--|--------|

4. How many people will normally occupy the property?

| | | | |
|--|--------|--|----------|
| | Adults | | Children |
|--|--------|--|----------|

B. PERSONAL DETAILS

5. Your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other ☐

Surname

Given name/s

| |
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| |
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6. Your current address

| |
|----------|
| |
| Postcode |

Date of Birth

| |
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Driver's licence no. (or 18+ card)

Driver's licence state

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Passport no

Passport country

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Pension no. (if applicable)

Pension type (if applicable)

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Please provide your contact details

Home Tel

Mobile

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Work Tel

Fax

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Email address

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C. PRIVACY STATEMENT

PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting us. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property and/or rejected.

D. PRIVACY CONSENT

I the Applicant acknowledge that I have read the Privacy Notice of Ray White city precinct. I authorise Ray White city precinct to collect information about me from:

- (a) My prior letting agents and/or landlords;
- (b) My personal referees;
- (c) Any Tenancy Default Database which may contain personal information about me. I also authorize Ray White to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA) and/or National Tenancy Database (NTD).

I authorize Ray White city precinct to disclose the personal information it collects about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, salespeople, insurance companies, strata managers, other agents and tenancy default databases.

Signature

Date

| |
|---|
| X |
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E. APPLICANT HISTORY

6. How long have you lived at your current address?

| | | | |
|--|-------|--|--------|
| | Years | | Months |
|--|-------|--|--------|

7. Why are you leaving this address?

| |
|--|
| |
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8. Landlord/Agent details of current property (if applicable)

Name of landlord or agent

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| |
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Landlord/agent's telephone no.

Weekly rent paid

| |
|--|
| |
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| |
|----|
| \$ |
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9. What was your previous residential address?

| |
|----------|
| |
| Postcode |

10. How long did you live at this address?

| | | | |
|--|-------|--|--------|
| | Years | | Months |
|--|-------|--|--------|

11. Landlord/Agent details

Name of landlord or agent

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Landlord/agent's phone no.

Weekly rent paid

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Was the bond refunded in full?

If not why not?

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12. Please answer the following questions:

Have you ever been evicted by any landlord or agent?

yes

no

Have you ever been refused another property?

Are you in debt to another landlord or agent?

Is there any reason that would affect your rent payment?

F. EMPLOYMENT HISTORY**13. Please provide your employment details**

What is your occupation?

What is the nature of your employment:
(FULL TIME/PART TIME/CASUAL)

Employer's name/ Centrelink details/ Business name & ACN if self employed

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Years

Months

Salary Range

- ☐ Below \$25,000
 ☐ \$26,000 - \$40,000
 ☐ \$41,000 - \$60,000
☐ \$61,000 - \$80,000
 ☐ \$81,000 - \$100,000
 ☐ Above \$100,000

14. Please provide your previous employment details

Occupation?

Employer's name:

Length of employment

Years

Months

Weekly salary/ income

\$

Are you a student?

YES

NO

Course

Duration

G. CONTACTS / REFERENCES**15. EMERGENCY REFERENCES**

Surname

Given name/s

Relationship to you

Tel and Email

Address

16. 2 PERSONAL AUSTRALIAN REFERENCES (unrelated to you).

1. Surname

Given name/s

Relationship to you

Tel and Email

Address

2. Surname

Given name/s

Relationship to you

Tel and Email

Address

17. IF SELF EMPLOYED – Please provide business references

1. Accountants name and address

Postcode

Contact name

Phone no.

2. Business name and address

Postcode

Contact name

Phone no.

H. OTHER INFORMATION**18. Car Registration****19. Please provide details of any pets:**

Breed / type

Council registration / number

1.

2.

I. DECLARATION

I the applicant hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay rental in advance and a rental bond and that this application is subject to the approval of the owner/landlord.

I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I acknowledge that I will be required to pay the amounts as specified below.

\$

per week

\$

pcm

SIGNED

DATED

X

RAY WHITE CITY PRECINCT 100 POINTS SYSTEM

For a successful application you must achieve a minimum 100 points.

- ☐ 10 Points Drivers licence
- ☐ 20 Points Passport
- ☐ 5 Points Birth certificate
- ☐ 5 Points Credit Card
- ☐ 5 Points Photo ID
- ☐ 30 Points Current Rental ledger
- ☐ 20 Points Work References
- ☐ 10 Points Copy Motor vehicle regn
- ☐ 30 Points Bank statements
- ☐ 40 Points Employment Contract
- ☐ 30 Points Confirmation of employment plus 4 x current payslips

NOTE: All documentation provided will be photocopied (originals must be sighted)