

Ray White

Rent Payment Quick Start for Tenants

Tenant #: _____ Password: _____

Telephone Payments

Dial 1300725729

Press **1** to select tenant features

Enter your 8 digit Tenant No. #

Enter your numeric Password #

Press **1** to make a payment

Enter your payment amount #

No decimal point eg. \$630.50 = 63050

Press **1** to confirm

Note down your receipt number.

Internet Payments

Visit <https://payment.raywhite.com>

Enter your 8 digit Tenant No. Enter

your numeric Password

Click **Login**

Click Quicklink **Submit Payment**

Enter your payment amount (\$\$.CC)

Click **Calculate**

Enter any payment reference

Click **Submit Payment**



Automated Payments

1. Tick the box on the Direct Debit Request form for:
Recurring Schedule Configured by Managing Agent
2. Enter your **Rent Amount, Payment Frequency** and **Commencement Date**
3. Please **sign** and **return** the **completed** form to your agent



- Via your Financial Institution, enter your BPAY **Bill Code** and **Reference Number** (*obtained from your Real Estate Agent*)
- Enter the amount you wish to pay **including the Payment Fee of \$2.00** (*important: if you do not add this Payment Fee, you will be in arrears*)
- Submit the payment



- Present your personalised cut-out card to the Service Operator at Australia Post (*obtained from your Real Estate Agent*)
- Via cash or EFTPOS, pay the required amount **including the payment Fee of \$4.00** (*important: if you do not add this Payment Fee, you will be in arrears*)
- The Service Operator will issue you a receipt

Please allow up to 3 working days for payments to reach your agent