

**Residential Tenancy Application Form**  
For your application to be processed you must answer all questions

**1. Agent Details**

**Ray White Double Bay**

**Address:** 356 New South Head Road, Double Bay, NSW 2028  
**Phone:** 02 9363 9999  
**Fax:** 02 9327 7717  
**Email:** info@rwdb.com

PM ID: 27086

**2. Property Details**

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Lease Term                      Years                      Months

Date Property is to be occupied                      /                      /

Number of other Applicants to Occupy the Property \_\_\_\_\_

Adults                                      Children

**3. Personal Details**

Title                      First Name                      Initial

\_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth                      /                      /                      Age (Years / Months)

\_\_\_\_\_

Drivers Licence Number                      State of Issue

\_\_\_\_\_

Alternate ID (eg passport)                      No

\_\_\_\_\_

Please provide contact details \_\_\_\_\_

Home Ph                                      Mobile Ph

\_\_\_\_\_

Email \_\_\_\_\_

Occupation                                      Work No

\_\_\_\_\_

Current Address \_\_\_\_\_

Suburb                                      Postcode

**4. Emergency Contact**

Please provide an emergency contact not residing with you \_\_\_\_\_

First Name                                      Surname

\_\_\_\_\_

Relationship                                      Phone No

\_\_\_\_\_

Address \_\_\_\_\_

Suburb                                      Postcode

**5. Payment Details**

Property Rental \$	Per Week or	\$	Per Month
_____	_____	_____	_____
First Payment of rent in advance		\$	
_____		_____	
Rental Bond (1 Month Rent)		\$	
_____		_____	
Sub Total		\$	
_____		_____	

**6. Utility Connection Services**



PH: 1300 556 325 | Fax: 1300 889 598  
info@connectnow.com.au  
raywhiteconnect.com.au

**Moving home has never been easier**

Ray White Connect is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the Ray White Connect service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 556 325 to ensure your services can be addressed by the required date.

**DECLARATION AND EXECUTION/PRIVACY NOTICE:** By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

**Yes, I consent to Ray White Connect contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

**5. Declaration**

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing and National Tenancy Database (NTD) which lists defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information including National Tenancy Database (NTD).

If a landlord or estate agent finds details of a prospective tenant on a database, they must advise the tenant in writing, within seven days, of:

- the name of the database and the person who listed the information
- the tenant's information held in the database
- how the tenant can check, change or remove the listing (ie, by contacting the person who listed them or the database operator).

Signed \_\_\_\_\_ Date \_\_\_\_\_

**8. Applicant History**

How long have you lived at your current address?      Years      Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving

Was bond repaid in full?  Yes  No If No, please specify why:

What was your previous residential address?

Suburb      Postcode

How long did you live at your previous address?      Years      Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving \$

Was bond repaid in full?  Yes  No If No, please specify why:**9. Employment Details**

Occupation

Employers Name

Employment Address

Suburb      Postcode

Employer Phone No

Contact Name

Length at current employment      Years      Months

Net Income \$      Per Week \$      Per Month

**10. Previous Employment Details**

Occupation

Employers Name

Employment Address

Suburb      Postcode

Employer Phone No

Contact Name

Length at previous employment      Years      Months

Net Income \$      Per Week \$      Per Month

**16. How did you find out about this property? (Please Tick)**RENT LIST  INTERNET  OFFICE  FOR LEASE BOARD  OTHER \_\_\_\_\_**13. Other information**

Car Registration

Do you have pets?  Yes  No If Yes, please specify:**14. Personal Referees**

1. Reference name

Occupation

Relationship      Phone No

Notes

1. Reference name

Occupation

Relationship      Phone No

Notes

**15. Please provide us with 100 points of identification**

Driver's Licence	40
Passport	40
Proof of Age Card	40
Copy of Gas/Water/Electricity account	30 each
Bank Statement	20
Mobile Phone Account	20
Medicare Card	20

**16. Office Use Only**

Lease Start Date      /      /

Car Space/Garage

Landlord's Name

Lease to be signed on

**Signed:**      **Date**      /      /