

TENANCY APPLICATION FORM

Please complete this application form in full and attach a photocopy of all supporting documentation prior to submission.

I, _____ confirm that I have seen the property at _____
on _____ and wish to apply for the property in its current condition.

Ray White Policy & Procedures

- Applications can only be submitted after you or your representative have viewed and accepted the property in its current condition.
- Applications are processed Monday to Friday only, allow 2 business days.
- Each applicant must submit an individual form with 100 points of photocopied identification for each applicant. Please complete all details accurately, as incorrect details could void your application.
- All applicants will be checked through the Tenancy Information Centre of Australia (TICA).

Applications are referred to the owner of the property and the owners' decision is considered final.

100 POINT IDENTIFICATION REQUIRED

Must be **PHOTOCOPIED** prior to submitting your application

Proof of Income \ Pay Slips	Compulsory	Photo ID	40 Points
Centrelink Statement (if Applicable)	Compulsory	Birth Certificate	10 Points
Current Bank Statement	Compulsory	Bank Card/Medicare Card	10 Points
Proof of Address	40 Points	Copy of Residential Rates Notice	10 Points

Should Your Application Be Successful

- You will not be committed to the property until you view and agree to the relevant Tenancy Agreement and its terms. Once you agree to the relevant terms, you will be committed to the property and are required to pay the first 2 weeks rent within 24hrs. The property will not be removed from our availability list until your rent is paid and agreement fully signed. A tenancy induction will be conducted with all tenants for 1/2hr within 24hrs of being approved.
- Once the commencement date of the tenancy has been agreed upon, this cannot be changed.
- Before moving into your new home, it will be necessary for you to pay the bond (equivalent of 4 weeks rent) & 2 weeks rent, by either Bank Cheque, Money Order or BPAY.
- We are a CASHLESS office. Methods of payments options are, BPAY, Phone, Internet & Automatic Recurring Payment through the DEFT Payment System or by Cheque. A small convenience fee of \$0.85c will be charged to your nominated account per transaction if you choose the direct debit option. By completing this application you have agreed to this payment method. Please provide your nominated bank account details at the time of the sign up.
- We do not accept bond transfers, however Qld Housing Bond Loans will be accepted once approved.
- Once approved, a tenancy induction will be conducted with all tenants for approx 45 mins.

I have read, understand and agree to all of the terms above Signed _____

If you are unable to sign the application electronically - Typing your name here will acknowledge your consent to the terms of the application.

Ray White Maroochydore
1/4-8 Duporth Ave, Maroochydore
P 07 5443 2000 F 07 5443 7770

Ray White Noosa
1/37 Hastings St, Noosa Heads
P 07 5447 2021 F 07 5447 2919

Ray White Mountain Creek
1B/158 Karawatha Dr, Mountain Creek
P 07 5477 7600 F 07 5477 7611

Ray White Sippy Downs
Shop 7/11-19 Chancellor Village
P 07 5354 6002 F 07 5456 4722

Ray White Buderim
4/72 Burnett St, Buderim
P 07 5445 6088 F 07 5445 5411

Ray White Mooloolaba
13 Brisbane Rd, Mooloolaba
P 07 5444 3455 F 07 5444 8552

Ray White Peregrin
11/224 David Low Way, Peregrin Beach
P 07 5471 4000 F 07 5471 4001

Where Did You Find Us?

Rent List from Office	Maroochydore	Mooloolaba	Buderim	Sippy Downs	Mountain Creek	Noosa	Peregian
For Rent Sign	Internet		raywhite.com.au		realestate.com.au		domain.com.au
Sales Person Referral			Other				
Do you own investment property locally? Y N			Are you looking to buy in the near future? Y N				

Property Details

Proposed Property							
Rent per week	\$	Lease Term	YEARS	Commencing			
			MONTHS				

Personal Details

Full Name							
Date of Birth				Phone			
Mobile				Email			
Total Number of Occupants to Reside at the Premises				Name		Age	
Name		Age		Name		Age	
Name		Age		Name		Age	

Residency Details (if you currently own property, please provide a copy of your latest rates notice.)

Current Address					
Occupancy Period		Rent Paid	\$	Current Lessor	
Reason for Leaving					
Lessor Address				(Ph)	
				(F)	

Previous Address					
Occupancy Period		Rent Paid	\$	Current Lessor	
Reason for Leaving					
Lessor Address					(Ph)
					(F)
Bond Refunded?		If not, why not?			

Other

Type & No. Pets					Small Medium Large	Inside Outside
Council Registered		If Yes, With Who?				
Marital Status			Have you been known by another name/s?		Yes / No	
Car Rego No.		Make & Year		Drivers Lic No.		
Passport No.			Country		Pension No.	
Smoker	Yes / No	Do you own a boat/caravan/trailer that will be kept at the property			Yes / No	

Personal References

Name			
Address		Ph	
Relationship		How Long Known?	

Name			
Address		Ph	
Relationship		How Long Known?	

Name			
Address		Ph	
Relationship		How Long Known?	

Education / Occupation (Complete where applicable - proof of income must be provided)

Name of Tafe Uni					
Faculty / Course		Student ID Number			

Current Occupation					
Current Employer					
Employer Address					
Employer Details	Ph	Fax	Payroll Contact		
Employment Period		Gross Weekly Salary	\$	Net	\$
If Employed For Less Than 6 Months – Provide Previous Employer					

If Self Employed					
Name of Business					
Nature of Business					
Address					
Accountant Details		Ph			
Average Weekly Income		Period of Self Employment			
If Employed For Less Than 6 Months – Provide Previous Employer					

Other Income Details					
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Business / Work References (Must be different to your payroll contact)

Name			
Business Name		Ph	
Address			

Name			
Business Name		Ph	
Address			

Emergency Contact

Name		Ph	
Address			

This is a **FREE** service that connects all your utilities and other services.

**DIRECT
CONNECT**

MAKES MOVING EASY

Direct Connect can help arrange for the connection or provision of the following utilities and services:

Electricity Gas Phone Internet Pay TV
Insurance Removalist Truck or van hire Cleaners

☐ Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct

Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

Privacy Statement

Privacy Disclosure Statement

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer, Heidi Davies. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

Consent

I the Applicant acknowledge that I have read the Privacy Disclosure Statement. I authorise Ray White Real Estate to collect information about me from:

1. My Previous letting agents and/or landlords;
2. My personal, Business/Work/Employment & Emergency Referees
3. Any Tenancy Default Database which may contain personal information about me. I also authorize the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA).

I authorise Ray White Real Estate to disclose the personal information collected about me to the owner of the property and to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, utilities companies such as gas, electricity, water connection, telephone connection, other agents and tenancy default databases.

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

Applicant Name

Signature

Date

Ray White_Know How



Like us on Facebook for Latest Updates,
Photos, Offers and Emergency Warnings
facebook.com/raywhitesippydowns

Once you have reviewed and finalised your application, please click on the symbol below to save and submit the form ↓

